

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Chandler, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, July 1, 2024

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Deiter, Terry Hafstrom and Jake Shufflebarger. Joe Worley, Engineer from Hanson Professionals, Doug Jones and Doug Hickman were also present.

Old business:

Jim will work with Vast to seek a replacement sign design for the entrance to the airport.

At the December meeting Jim reported he had requested a quote from Pemco to plumb the old JetA tank to the AvGas system but has not yet received that quote. Terry Hafstrom is going to contacted Pemco about this issue, as well as the sludge pump and tank level indicator.

At the January meeting, Terry, Jake and Jim reported there is a large amount of black mold in the restroom/office area of Hangar 2. It has become a health hazard as you can smell it when you enter the hangar. Jake has talked with Ricky and they are willing to remove the structure. We would like the entire office/restroom area completely removed. We believe this will allow enough room in the hangar to store one more airplane. Jim will communicate this to Ricky at the Town Council meeting. At the February meeting Jim reported he spoke to Ricky and the town guys will do this work as their schedule allows. Terry reported at the May meeting that Ricky is coordinating with a mold remediation company and hopes to see some progress soon.

Jim reported the letters for the Kentland Airport sign on the side of the terminal building have been replaced.

Jim reported the courtesy car's engine warning lights are on and the car will not shift out of low gear. Alsop Chevrolet inspected the car and said rodents have chewed and

Page 1 of 3

damaged much of the wiring in the engine compartment. They said they could repair the wiring, with no guarantee. Jim authorized them to spend up to \$1,000 in an attempt to repair the car. Alsop called and said they had most of the wiring repaired but the car still wouldn't shift out of low gear. Jim authorized another \$250 for an additional half day of work. Alsop once again called and said the visible wiring has been repaired but the car still won't shift out of low gear. They said additional repairs will require the removal of the engine and transmission. Jim told them to stop. Jim then contacted the Newton County Commissioners and requested to return this car and get another retired county car. Kyle Conrad said he will talk to the other commissioners and see if there is another car available. Jim reported at the June meeting that he communicated with Kyle Conrad via email and while there are no cars available at this time, there may be some available in July or August. Jim will contact Kyle again during that timeframe.

Jim reported numbers for all of the hangars have been installed.

New Business:

The total amount for fuel sales for June was \$6,029.30 for AvGas. The amount of AvGas on hand as of this writing is 5,090 gallons.

There were 112 flight operations for June, as reported by our ADS-B monitoring equipment. We know this equipment does not catch all flights and estimate this is only about 75% to 80% of the actual flight operations.

The expenses for June were: \$88.62 to QT Pod for receipt paper for the fuel terminal, \$21,362.09 to Titan Fuels for AvGas (this was actually a May bill and has probably already been paid by Judy but they were late getting the copy of the invoice to me so it didn't get included in the May bills. I think Judy received her copy timely.) and \$123.62 to Airport Lighting for frangible couplings for the runway and taxiway lights. Terry Deiter made a motion to approve the expenses, Terry Hafstrom seconded the motion which passed unanimously.

Jim reported the meeting on June 24 with the windmill company, engineers from Hanson Professionals and representatives from INDOT to review the windmill locations that may have an affect on the airport's airspace went very well. The windmill company is willing to re-locate and shorten any turbines that have a negative affect on the airport's airspace. The windmill company is working on these plans and will get back with us. Mike Beuning from INDOT said this negotiation is going better than any he has been involved with previously.

Jim reported a company hired by INDOT came and performed a pavement inspection. We don't have the written inspection report yet, but the inspectors told Jim the runway is in excellent shape and the taxi ways need some crack sealing. Jim submitted a quote from Garrett Maintenance for crack sealing in the amount of \$5,028.00 and \$21,051.00 for seal coating. Terry Deiter made a motion to authorize Jim to seek funding from the Town Council for the crack sealing and if funding is available to enter into a contract up to \$5,028.00. Terry Hafstrom seconded the motion which passed unanimously.

Joe Worley reported the contractor expects all dirt-work around the edge of the ramp, stripe painting, asphalt work and electrical work will be done by subcontractors in July. Joe submitted a pay request for some of the work completed to date. Terry Deiter made a motion to approve the pay request, seconded by Terry Hafstrom. The motion passed unanimously.

Jim reported the busiest time of the year as far as airport activity is expected to be during the AirVenture event being held at Oshkosh and that if we can be a little more aggressive with our fuel pricing we may be able to capitalize on this increased traffic and increase our fuel sales. Jake made a motion to authorize Jim to adjust fuel pricing as needed to capture some of this market. Terry Deiter seconded the motion which passed unanimously.

Terry Hafstrom said he will work with Ricky to get the weeds sprayed, the mold removed from Hangar 2 and a tank of fuel for the car. For the past several years we have not had to put any fuel in the car as the pilots who borrow it typically do that. However, suddenly the car is nearly empty. Jim will talk to Jamie to seek additional police visits in the event someone is helping themselves to the fuel in the car.

There being no further business, Jake motioned to adjourn, seconded by Terry Deiter. Motion carried unanimously.

Sincerely,

Jim