

Kentland Airport Board

MINUTES

To: Mike Rowe, Chandler, Mike Davis, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, December 2, 2024

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Hafstrom, Jake Shufflebarger and Terry Deiter. Doug Hickman was also present.

Old business:

Jim will work with someone to seek a replacement sign design for the entrance to the airport.

At the January meeting, Terry, Jake and Jim reported there is a large amount of black mold in the restroom/office area of Hangar 2. It has become a health hazard as you can smell it when you enter the hangar. Jake has talked with Ricky and they are willing to remove the structure. We would like the entire office/restroom area completely removed. We believe this will allow enough room in the hangar to store one more airplane. Jim will communicate this to Ricky at the Town Council meeting. At the February meeting Jim reported he spoke to Ricky and the town guys will do this work as their schedule allows. Terry reported at the May meeting that Ricky is coordinating with a mold remediation company and hopes to see some progress soon. Jim will discuss this with Ricky to ascertain his schedule.

Jim reported the courtesy car's engine warning lights are on and the car will not shift out of second gear. Jim reported he has contacted Kyle Conrad who told him the county expects to have a replacement car once their new cars are put into service. Jim reported at the December meeting that Kyle informed him an agreement is being drawn up by Pat Ryan's office and once it is complete the car can be transferred. Kyle also told Jim the county does not want the old car returned.

Jim reported he has made contact with NIPSCO regarding the safety balls for the wires near the helipad area of the west ramp to warn helicopter pilots of their presence.

NIPSCO has estimated the cost to be \$500.00 per installed ball. Jim suggested a minimum of three balls be installed. Jim reported the town has approved this expense up to \$1,500.00 and he has told NIPSCO to proceed. The NIPSCO guy said he is unfamiliar with this particular task and will get it done but it could take some time.

In the October meeting Jim reported the linoleum flooring in hallway and especially the bathrooms is looking pretty bad. Jim reported we have a quote from TK Interiors to install the same tile as we installed in the Pilot's Lounge. The hallway quote is \$6,750 and the bathroom quote is \$3,300. Jim will talk to the Town Council to see if there could be funding available in the 2025 budget for this improvement. Jim reported at the November meeting that he had talked with Mike Rowe and Mike suggested he monitor the airport's budget and if remaining funds allow to bring this up again. Terry Hafstrom mentioned the company that cleans and waxes the floor at Murphy's may be able to help with our hallway and restroom floors. Jim will work with Judy to find out what funds may be available. Jake made a motion to authorize up to \$300 to be spent to clean these floors. Terry Deiter seconded the motion which passed unanimously.

Jim reported he has negotiated a deal with Jason Standish for one year's hangar rent in trade for Jason's labor to construct a concrete floor in Hangar 16. Jim has contacted Brian Garhammer and asked for a contribution of \$5,000 to cover the cost of the materials, in trade for one year's hangar lease. Brian stated this is more than they were expecting. Jake made a motion to authorize Jim to use up to \$1,500 of the profits from our Fuel Account in negotiations with Brian so that his contribution may be less but the total will be the \$5,000 needed for the materials. Jerry seconded the motion which passed unanimously. At the December meeting Jim reported the aircraft owner and Brian Garhammer have donated \$2,500 to help cover the cost of the floor materials, which leaves us \$1,000 short. Jake made a motion to authorize an additional \$1,000 from our fuel account to cover this shortfall, for a total amount of \$2,500 from the fuel account. Terry Deiter seconded the motion which passed unanimously. The onset of cold weather will delay this project until next spring.

New Business:

The total amount for fuel sales for November was \$8,580.20 for AvGas. The amount of AvGas on hand as of this writing is 2,626 gallons.

There were 158 flight operations for November, as reported by our ADS-B monitoring equipment. We know this equipment does not catch all flights and estimate this is only about 75% to 80% of the actual flight operations.

The expenses for November were: \$1,500.00 to NIPSCO for safety balls and \$2,475.00 for QT Pod for our annual fuel system maintenance agreement and cell phone access point for the credit card operations. Jake made a motion to authorize the payment of these expenses, Terry Deiter seconded the motion which passed unanimously.

Joe Worley could not attend but submitted an amendment of \$50,000 to the contract for engineering of the west ramp project. This was necessary due to the increased length of construction and the need for onsite monitoring. 95% of this increase will be covered by grant with the remaining 5% to be covered as part of the local matching funds. Terry Deiter made a motion to authorize Jim to sign and approve the amendment. Jake seconded the motion which passed unanimously.

Terry Hafstrom mentioned the area just east of the terminal building is quite dark which caused the people to struggle during teardown and clean up after the Thanksgiving event. Jim stated this is also a problem for people accessing the building when they fly in at night. Terry Hafstrom made a motion to authorize Jake to install a dawn to dusk LED light to reduce this liability. Terry Deiter seconded the motion which passed with Jake abstaining.

There being no further business, Terry Deiter motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim