

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Chandler, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, December 4, 2023

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Terry Deiter, Jim Butler and Jake Shufflebarger. Joe Worley of Hanson Professionals, and Doug Hickmen also attended.

Old business:

At the September meeting Terry reported that we have only one or two runway/taxiway lights that are in need of repair. At the November meeting Terry reported that the parts have arrived and Hopkins Electric will install them soon.

At the June meeting Jim reported that the Kentland Economic Development group wants to hold their Christmas Event at the airport on December 17. Terry Dieter made a motion to approve this event at the airport. Jerry seconded the motion which passed unanimously. At the October meeting Jim reported the FAA has approved the plans for the Christmas event.

At the August meeting Doug Hickman requested some security lighting be installed on the east side of the Tee Hangar building. Jim reported he has a light fixture above his hangar door on that side of the building and can obtain motion sensing LED lights. We will try this approach prior to spending any money on security lighting. However, if this doesn't work, Terry Deiter made a motion to purchase a security light. Jake seconded the motion which passed unanimously. At the October meeting Jim reported he has purchased the motion sensing light bulbs and Doug is going to install them in the existing fixture above Jim's hangar, directing one to the north and the other one to the south.

At the August meeting Terry Hafstrom reported the sign at the west end of the entrance road has become quite faded and weathered. Jake made a motion to authorize Terry

Hafstrom to work with Earl Park Signs to make a replacement. Terry Deiter seconded the motion which passed unanimously. At the November meeting the difference between the standard Kentland branded blue sign and the Kentland Park System signs were discussed. Terry Deiter made a motion to go with the blue background sign. Jerry seconded the motion which passed unanimously. At the December meeting Jim reported the blue background sign is not part of the Kentland branding effort so we will revert to the green and orange sign approved earlier.

At the October Jim reported that Denny Richie has been contacted to come and repair the ceiling tile frame and replace stained tiles in the terminal building lobby.

At the October meeting Joe Worley reported that the contractor for the phase 4 of the west ramp/stormwater/helipad project will start construction on October 16 and expects to take 42 working days to substantially complete the project. We have received a grant for \$684,000 from the FAA and are awaiting the balance which will come from our Bilateral Infrastructure Law money as well as INDOT. Those grants should arrive very soon, but in the event of a government shutdown, Joe will monitor the project to make sure we do not incur any expense in excess of the grant money we have received.

At the November 2023 meeting Jim reported that at the request of Mike Davis, Jim contacted Hanson Professionals and asked them to brief the Mike and the board on the positions of INDOT and the FAA regarding "Through the Fence" operations at the airport. Through the Fence is a designation for situations where entities such as businesses or houses located adjacent to an airport are able to access the taxiways and ultimately the runway using a gate through the fence. Bruce Payton of Hanson Professionals reported on the positions of both INDOT and the FAA and while there are regulations and contracts involved it appears to be something that is possible for our airport. After further discussion Jake made a motion to authorize Jim to explore this opportunity and if he determines it is feasible to request Hanson Professionals add a Through the Fence option to our Master Plan. Terry Deiter seconded the motion which passed unanimously.

Jim reported the Hangar 1 door has been repaired. FBi Buildings came and removed a broken hinge. Butler Tool & Design built a new hinge which was installed by FBi Buildings. The door seems to work well now.

New Business:

1) Fuel sales for November were \$20,093.88 for AvGas. The amount of AvGas on hand as of this writing is 5,049 gallons. The JetA tank has been cleaned and 250 gallons of clean

JetA was salvaged and sold to Zumwalt Aviation at the prevailing wholesale price. The balance of the JetA fuel was contaminated and is stored in barrels. We believe this can be used by the town for heat their shop in their used oil heater.

Jim reported November was probably a record month for both fuel sales and activity. The ADS-B system reported 203 operations and we know this equipment doesn't catch all operations because it has reported several airplanes arriving but not leaving. A rough estimate is the system is catching about 75% of the total operations.

Jim requested a quote from Pemco to plumb the old JetA tank to the AvGas system but has not yet received that quote.

Jim reported we have rented another hangar to an aircraft from Terre Haute that landed at Kentland and then the engine broke. This aircraft will be in Hangar 6 until the engine is repaired, which could take several months. This leaves us with one empty hangar to rent, not counting Hangar 1. We also need to move the snow blower spare parts from Hangar 16 to Hangar 4, which is where the snow blower is housed. This will allow us to use Hangar 16 as our transient hangar. Jim will work with Judd Burgett to temporarily move his airplane to Hangar 1 while the town guys use their skid steer to move the snow blower parts.

Further discussion was held regarding installing motion sensing lights on the east side of the T hangars. Doug Hickman stated he wasn't comfortable climbing the tall ladder required to reach the area where these fixtures need to be located. Terry Deiter made a motion to hire Jake to install these lights. Jim seconded the motion which passed unanimously.

Terry Deiter reported that Denny Richie is retiring. We will have to find someone else to do our handyman work. Jake suggested Tanner Batchelor of TK Interiors. Jim will contact him regarding the ceiling in the lobby area.

The expenses for October were: QT Pod, \$2,475.00 for the fuel system annual maintenance contract, Smart Roofing, \$140.00 for repairs to the roof over the lobby area of Hangar 1 and Titan Fuels, \$19,564.55 for 5006 gallons of AvGas. Jake made a motion to approve these expenses. Terry Deiter seconded the motion which passed unanimously.

Jim reported that Todd Smart of Smart Roofing told him the roof is not actually leaking but that the staining of the ceiling tiles is caused by condensation forming on the underside of the roofing metal. He said the only way we can fix this is to remove the roofing metal and install wooden sheeting with the appropriate vapor barriers and then new roofing metal. Jim will request a quote for this work.

Jim reported the anemometer for the weather station has stopped working. A new anemometer has been provided free of charge from the SayWeather company. Jim and Doug Hickman will get this new anemometer installed on the weather station, which is mounted on top of the airport beacon tower.

Plans for the Christmas event are progressing well. Jim reported that the runway will be closed on December 17 from 1:30 PM to 6:00 PM. A NOTAM will be issued accordingly at least a week in advance.

Joe Worley gave the engineering report. The West ramp/helipad paving project has been delayed by weather. He expects them to pour concrete on Thursday, 12/07/23, and will require 10 days for this work. The new concrete will not be available for Christmas event parking as was earlier hoped. Joe submitted a pay request for some of the expenses to date on this project. Terry Deiter made a motion to adopt a resolution approving this pay request and authorizing Jim to sign all related documents. Jake seconded the motion which passed unanimously.

There being no further business, Jake motioned to adjourn, seconded by Terry Deiter. Motion carried unanimously.

Sincerely,

Jim