

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Chandler, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, November 6, 2023

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Terry Deiter, Terry Hafstrom, Jerry Carlson, Jim Butler and Jake Shufflebarger. Bruce Payton of Hanson Professionals, also attended.

Old business:

At the September meeting Terry reported that we have only one or two runway/taxiway lights that are in need of repair. At the November meeting Terry reported that the parts have arrived and Hopkins Electric will install them soon.

At the June meeting Jim reported that the Kentland Economic Development group wants to hold their Christmas Event at the airport on December 17. Terry Dieter made a motion to approve this event at the airport. Jerry seconded the motion which passed unanimously. At the October meeting Jim reported the FAA has approved the plans for the Christmas event.

At the August meeting Doug Hickman requested some security lighting be installed on the east side of the Tee Hangar building. Jim reported he has a light fixture above his hangar door on that side of the building and can obtain motion sensing LED lights. We will try this approach prior to spending any money on security lighting. However, if this doesn't work, Terry Deiter made a motion to purchase a security light. Jake seconded the motion which passed unanimously. At the October meeting Jim reported he has purchased the motion sensing light bulbs and Doug is going to install them in the existing fixture above Jim's hangar, directing one to the north and the other one to the south.

At the August meeting Terry Hafstrom reported the sign at the west end of the entrance road has become quite faded and weathered. Jake made a motion to authorize Terry

Hafstrom to work with Earl Park Signs to make a replacement. Terry Deiter seconded the motion which passed unanimously. At the November meeting the difference between the standard Kentland branded blue sign and the Kentland Park System signs were discussed. Terry Deiter made a motion to go with the blue background sign. Jerry seconded the motion which passed unanimously.

At the October Jim reported that Denny Richie has been contacted to come and repair the ceiling tile frame and replace stained tiles in the terminal building lobby.

At the October meeting Joe Worley reported that the contractor for the phase 4 of the west ramp/stormwater/helipad project will start construction on October 16 and expects to take 42 working days to substantially complete the project. We have received a grant for \$684,000 from the FAA and are awaiting the balance which will come from our Bilateral Infrastructure Law money as well as INDOT. Those grants should arrive very soon, but in the event of a government shutdown, Joe will monitor the project to make sure we do not incur any expense in excess of the grant money we have received.

New Business:

1) Fuel sales for October were \$4,907.27 for AvGas and \$0.00 for JetA. The amount of AvGas on hand as of this writing is 3,895 gallons. The amount of JetA on hand is 551 gallons.

Jim reported the ADS-B traffic monitoring equipment has had the new components installed and seems to be working normally.

The expenses for October were: Airport Lighting Company, \$329.80 for runway lighting components, FBI Buildings, \$5,950.00 for repairs to the large door on Hangar 1 and Clean Fuels, \$4,615.63 for cleaning out the JetA tank to help get it ready to be converted to AvGas.

Jim reported that we have accumulated \$100.00 in a combination of overnight hangar fees and donations for the use of the courtesy car. These funds are being forwarded to Judy in the normal packet of bills, etc. for the month of October.

After discussing the park board sign versus the blue Kentland branded sign, Terry Deiter made a motion to go with the blue sign as reported in Old Business above. Jim will work with Vast to develop the blue sign layout.

Jim and Terry Hafstrom reported that the large door of Hangar 1 is binding and making a

lot of noise. Terry had FBi come and inspect the door and they told him that due to the weight of the door it is pulling out the bolts and in danger of falling. Terry requested a quote from FBi and Hamstra Builders to repair the door. The Hamstra quote did not address the bolt issue. Due to the emergency and safety nature of this problem Jim signed the contract with FBi Builders to schedule the door repairs. This work has not been done yet. Jake made a motion to approve the FBi quote to repair the door. The motion was seconded by Jerry and passed unanimously.

At the request of Mike Davis, Jim contacted Hanson Professionals and asked them to brief the Mike and the board on the positions of INDOT and the FAA regarding "Through the Fence" operations at the airport. Through the Fence is a designation for situations where entities such as businesses or houses located adjacent to an airport are able to access the taxiways and ultimately the runway using a gate through the fence. Bruce Payton of Hanson Professionals reported on the positions of both INDOT and the FAA and while there are regulations and contracts involved it appears to be something that is possible for our airport. After further discussion Jake made a motion to authorize Jim to explore this opportunity and if he determines it is feasible to request Hanson Professionals add a Through the Fence option to our Master Plan. Terry Deiter seconded the motion which passed unanimously.

There being no further business, Jake motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim