

**REGULAR MEETING  
AUGUST 9<sup>TH</sup>, 2023 5:00 P.M.  
KENTLAND TOWN HALL**

Attending: Debby Shufflebarger, President, David Michael Rowe and Chandlor Weiss-Brinkman, Council Members, Rebecca Goddard, Attorney and Judy King, Clerk/Treasurer

The meeting opened by saying the Pledge of Allegiance

A motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to approve the minutes from July 12<sup>th</sup>, 2023.

A motion was made by Chandlor Weiss-Brinkman and seconded by Mike Rowe to approve the minutes from July 26<sup>th</sup>, 2023.

A motion was made by Chandlor Weiss-Brinkman and seconded by Mike Rowe to approve the claims.

A motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to approve the financial statement.

**BUILDING COMMISSIONER**

Matt Wittenborn reported on the following:

3 Permits issued for a total of \$175.00

Matt had an issue with a roofing contractor without being registered and that has been resolved.

Matt inspected the property at 311 E. Washington and it passed after repairs were completed after failing the first time.

Inspected 704 N. First for porch and fence

**TOWN MANAGER**

Ricky Hughes reported on the following:

A crew has been working in the ditch to clean up trees. Work should be complete by the end of the week.

Ricky is hoping to hear back from Ken Smith about the Community Crossing Grant for Round II.

Pickle Ball Courts are complete with 4 courts to play on.

Pond is done with as much as they can do with the cattails. He is ordering a spray to see if they can finish the rest.

Concrete at Kentland Automotive has been removed.

Two trees at the Catholic Church came down with all the rain on Saturday. They are in the ditch and Ricky thinks that the town should be able to cut up and remove.

Ricky gave a quote on roll screening for the sewage plant from Parkson in the amount of \$1,830.00. A motion was made by Debby Shufflebarger and seconded by Chandlor Weiss-Brinkman to approve the purchase.

Debby inquired when the crew is done on the Kent Ditch will they be working on the Railroad Ditch for cleanup. Ricky said that is what he had planned.

Debby asked Ricky if anything had been done on the striping of the parking lines in the downtown area. They are fading. Ricky will reach out to Tyson Wilson to see if he can get this done.

Debby asked Ricky about the alley behind John Cassidy's house. Ricky said that when the paving crew comes in, he will see if they can't mill it out.

#### **FIRE CHIEF**

Matt Wittenborn reported on the following:

- 4 Fire Calls

- 1 Business Meeting

- 3 PR Events

- 1 Training

- 16 Medical Calls

New tanker is in service and he would like to thank everyone for their help to get this purchased.

#### **CHIEF OF POLICE**

Jamie Wirtz reported on the following:

- 149 Calls

- 129 of those calls KPD handled

Jamie would like to have two new iPhones order for Bryan and himself. Jamie will get with Judy and see what the cost will be. A motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to approve the new phones.

Jamie would like to reactivate the Reserve Program. He will send a list to the board with people that are interested in doing this.

Jamie will be getting with Tom and Alsop for pricing on the new Silverado.

September 8<sup>th</sup> and 9<sup>th</sup>, DNR is sponsoring a Gun Safety Course

Debby inquired if Jamie has looked into the crosswalk markings. He has not at this time but will look into it.

Debby inquired if Jamie had looking into the missing guard rail on Lincoln and 4<sup>th</sup>. He received a cost of \$6,000. Debby asked if he would forward that quote on to the board.

Jamie is working with Becky on an additional stop sign at 4<sup>th</sup> and Allen.

#### **AVIATION**

Jim Butler reported on the following:

Record month for fuel sales.

Jim would like to discontinue the sale of Jet Fuel and convert the tank to Avgas. The tank has corrosion and would need to be cleaned. There is about 500 gallons of Jet Fuel and they could possibly sell that to someone. If they take this 2500 gallon tank and the other tank that they have, they could purchase a full load of Avgas at a cheaper price than what they have been paying for it. They are not receiving a full load which brings the cost up. All three board members agreed to clean the tank and use it for Avgas and see if he can sell the Jet Fuel.

#### **ECONOMIC DEVELOPMENT**

Mike Davis reported on the following:

Pavilion has not progressed because of wrong material was sent. Waiting on the correct building material.

Southside Park is ready for plants. Benches have arrived.

Meeting tomorrow at 4:00 about TIF with the Redevelopment

#### **PARK BOARD**

Casey Ward reported on the following:

Fishing Derby scheduled for Saturday September 23<sup>rd</sup>.

Park Board has decided to attempt to write their own Master Plan for the

Parks.

Tentatively showing a Halloween Movie on Saturday October 28<sup>th</sup>.

#### **ATTORNEY**

Rebecca Goddard reported on the following:

Pat Ryan has the agreement ready for signing between the County and Town for a loan of \$400,000.00 to pay off the pool loan.

Becky prepared a Certificate of Appointment for Board of Zoning and Appeals for Don Harris to sit on the board. A motion was made by Debby Shufflebarger and seconded by Chandler Weiss-Brinkman to accept Don Harris on the BZA.

Becky inquired if NITCO had gotten back with the town. Judy King said that she had a meeting with the individual and the work should start the middle of August for new phone service.

Debby asked Becky about the property on Owen Street and if we could lower the asking price to get the property sold. Becky suggested that possibly transferring it to the Redevelopment and they could sell the property at the lower price.

#### **CLERK**

Judy King reported on the following:

Andrea has turned in her resignation and her last day will be August 16<sup>th</sup>, 2023.

Morgan Cothran has been hired and started on August 7<sup>th</sup>, 2023.

Debby asked Judy if they needed to go over budget numbers one last time and would the second meeting on August 23<sup>rd</sup> would be soon enough. Judy said that would work.

## **OLD BUSINESS**

## **NEW BUSINESS**

Chandler Weiss-Brinkman brought up cleaning the storm drains and having someone come in to check a few that are not draining properly. Accu-Dig will be in Town and looking at a few of them.

Debby would like to reach out to Mr. Dill who owns property on 1500 South and see if he would consider swapping out some of his acreage for acreage in the Industrial Park. A motion was made by Debby Shufflebarger and seconded by Chandler Weiss-Brinkman to go forward with Mr. Dill.

## **PRIVILEGE OF THE FLOOR**

Mara Davis asked if we had any type of ordinance for parking large campers around Town. There is a very large camper at the corner of 4<sup>th</sup> and Dunlap that is obstructing the view of oncoming traffic. Jamie will look into that.

Alan Washburn was present at the meeting and said that he does have his leak fixed after about a year. He was not in favor of having the company United Leak Detection ever doing work for him again. He stated that this should not have taken that long to find but could not get the company to respond in a timely manner. Andrea came up with a figure of \$913.58 for an adjustment to Alan's water. A motion was made by Debby Shufflebarger and seconded by Chandler Weiss-Brinkman to approve the credit.

Matt Whitaker from Whitaker Engineering reported on the following items:

RenoSys is still looking at the pricing that was given for repairs on the pool, but they have no bonding until 2024. Debby made a few calls to see the credibility of the company. Everyone was pleased with their work and with that being said Mike Rowe, Chandler Weiss-Brinkman and Debby Shufflebarger all agreed to move forward with repairs.

A proposal for repairs on the water tower from Tank Industry has never been completed. AT&T has reached out to say additional bolting and repairs need to be completed for their space on the water tower for an antenna. Matt will reach out to Tank Industry and see if they can look at the specs from AT&T and see what is needed and also completing paperwork for improvements for them.

The sewer line on the property north of Autumn Trace is crossing over the electrical. Would the town like to reach out to the property owner and give him some options to move it? At this time the Town of Kentland would not like to take any action on the property owner.

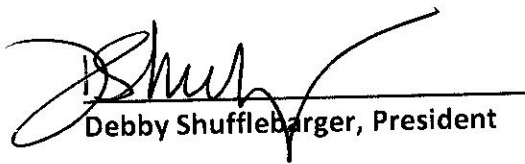
Matt met with Rod Green and others to discuss the storm water projects on 1<sup>st</sup> and U.S. 24 and the parking lot on Third Street.


Matt inquired if the town would like his company to move forward with models and ditch work for south and north of Town. Matt also suggested that the pipes in the ditch need cut back and cement work needs completed.

Jessica Williamson and Garret Hollingsworth were present to discuss the water pooling in their back yard. Garrett asked if he did the work and paid for the materials if they couldn't put a drain in their back yard to help with the pooling of water. They would need to hook into the towns storm drain. The board has no problem with this work being done.

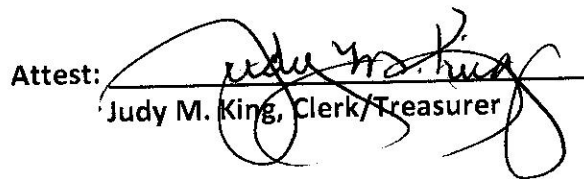
Mike Rowe reported that for pool attendance for 2023 season was 4,630 residents and 3,600 nonresidents. The pool took in \$42,386.25 for the year.

Being no further business, a motion was made by Debby Shufflebarger and seconded by Chandlor Weiss-Brinkman to adjourn the meeting.

  
Debby Shufflebarger, President

  
David Michael Rowe, Member

  
Chandlor Weiss-Brinkman, Member

Attest:   
Judy M. King, Clerk/Treasurer