

**Kentland Parks and Recreation
Pennsylvania Depot Rental Agreement**

Event: _____

Contact Person: _____ Phone: _____

Date Requested: _____ Approx. Guest Count: _____

Deposit Refund Information

Name: _____

Address: _____

Refundable Deposit \$ _____

Rental Fee \$ _____

Extra Day Rental Fees \$ _____

Date Paid: _____ Receipt # _____ Total: \$ _____

By signing this form, you shall indemnify and hold harmless the Town of Kentland, the Town Park Board, and all officers, employees and agents of each entity from all claims, demands, lawsuits or judgements against either or both entities as the result of any damage or injury or as a result of the service of alcoholic beverages. Any and all claims are the responsibility of the renter if not covered by their respective insurance company.

Signature _____

All setup and clean-up of facility is the responsibility of the renting party, failure will result in the loss of deposit if applicable.

KENTLAND PARKS AND RECREATION
Rental Information
AL CAST PARK PENNSYLVANIA DEPOT

***Renter to provide proof of certificate of liability of insurance. ***

<p>This historical site is nestled within one of Kentland's largest park settings. A perfect spot for a meeting / small gathering of 60 people or less.</p>

Rental Fees:

- **All rentals** are subject to a **\$100.00 deposit**, to be returned upon inspection of the facility (*effective 2/1/2023*).
- Deposit will be refunded within **30 business days**.
 - **Private/Corporate Rates:** **\$100.00**
- Additional rental days needed for set-up/tear down **\$25.00/day**.

Facility includes:

- Full kitchen includes: stove, oven, refrigerator, microwave, sink, coffee pot
- Meeting Room on one side and an open, multi-purpose area on the other
- Tables and chairs to accommodate up to 60 people
- Bathroom facility
- Children's play area right outside the back door

Alcohol Clause:

Renters are required to obtain all permits from the Indiana ATC and shall provide evidence of compliance to the Town of Kentland prior to the rental date.

Security must be provided for any group in excess of 50.

No alcoholic beverages shall be served or consumed by any renter or guest outside of the rented facility

*****All set-up and clean-up of the facility is the responsibility of the renting party. Please return the facility to the state of which you found it. Please deposit all trash into the dumpster.***

Facility may be reserved by contacting Kentland Town Hall at (219) 474-5062.