

# Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Chandler, IN Dept. of Aviation  
From: Jim Butler  
Subject: Airport Board Meeting, Monday, August 7, 2023

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper. However, due to the Labor Day holiday, the September meeting will be held on September 11.

Board members present were Terry Deiter, Jerry Carlson, Terry Hafstrom, Jim Butler and Jake Shufflebarger. Doug Hickman also attended.

## **Old business:**

Jim reported Fowler Pest Control has sprayed the runway to prevent the insects from burrowing into the expansion joint material.

Terry reported that we have only one or two runway/taxiway lights that are in need of repair. Terry will get them repaired.

At the June meeting Jim reported that the Kentland Economic Development group wants to hold their Christmas Event at the airport on December 17. Terry Dieter made a motion to approve this event at the airport. Jerry seconded the motion which passed unanimously.

Jim reported the AvGas fuel tank has been painted and the new placards have been applied. The tanks looks very nice.

At the July meeting, Jim reported that after the AvGas tank painting is paid there will still be \$12,138 in residual funds from the Newton County Economic Development Grant. Jim discussed these funds with Tim Meyers, Newton County Economic Development Director and requested these funds be allow to be used as part of the matching funds for the upcoming phase 4 of the West Ramp/Stormwater project. Tim has no problem with our using these funds for this purpose. Terry Deiter made a motion to use these funds for this purpose, Jake seconded the motion which carried unanimously.

Jim reported that Smart Roofing serviced the roof on Hangar 3 and replaced numerous loose nails with larger screws. Smart said that the roof is OK for now, but we should have it on our radar for replacement within a few years. It does have a couple of leaks from the strong rains over the weekend.

### **New Business:**

1) Fuel sales for July were \$10,090.84 for AvGas and \$0.00 for JetA. The amount of AvGas on hand as of this writing is 6,570 gallons. The amount of JetA on hand is 550.57 gallons.

Jim reported there were 267 operations reported by the traffic monitoring equipment for the month of July. This is up very significantly from previous months. In actuality, there were several more operations than this because we know of several aircraft that use the airport that do not have the equipment communicating with the traffic monitoring device.

Jim presented the following bills for approval:

Airport Lighting, \$282.98 for replacement lamps for runway lights.

Facer Insurance, \$4,582.00 for annual insurance premium.

My Safety Sign, \$86.58 for AvGas tank safety placards.

McMaster Carr, \$95.18 for AvGas tank safety placards.

Precision Coatings, \$1,550.00 for AvGas Tank painting.

Lind Equipment, \$64.52 for fuel system ground clamps.

Fowler Pest Control, \$1,200.00 for runway spraying.

Smart Roofing, \$375.00 for replacement screws in the roof of Hangar 3.

Pemco, \$309.00 for troubleshooting the AvGas pump system.

Titan Fuels, \$20,200.26 for AvGas purchase.

Total \$29,045.52

Jake made a motion to approve these expenses, Jerry seconded the motion which passed unanimously.

Jim and Terry Hafstrom reported that the JetA tank has become contaminated with rust and sludge which plugged the filters and we can't sell any Jet fuel until the tank is cleaned and the filters replaced. Jim ran a report from the time we started using the QT Pod credit card system until now, we have sold \$208,636.02 in AvGas but only \$16,844.04 in JetA. The JetA sales did not generate enough profit to pay for the maintenance and upkeep of the JetA tank and pump assembly. Discussion was held regarding if we wanted to try to stay in the jet fuel business, expand into another type of fuel, discontinue use of the tank or change it over to AvGas. Changing to AvGas would give us the capacity to receive an entire tanker load of fuel, making that fuel cheaper to purchase and ship. No matter what

we do, we will have to clean the tank. Jim wants to defer the decision to stay or abandon the Jet fuel sales to the Town Council in case they want to keep that service available in the event of a business flying to town. Jake made a motion that if the Town Council doesn't want us to maintain jet fuel sales, we will clean and convert the JetA tank to AvGas. Jerry seconded the motion which passed unanimously.

Jim reported that the FAA will be here on Tuesday, August 15 at 10:00 AM to conduct a Land Use Inspection. At their request Jim sent them copies of the farm leases as well as proof that the farm income is being deposited into the Airport's accounts. The FAA has requested access to all hangars to make sure they and all of the other airport property is being used for aeronautical uses. This is an audit of the grant assurances that accompany every FAA grant.

Doug Hickman and Terry Hafstrom will work together to get the windsock pole painted no later than August 15.

Jerry made a motion to move the September meeting to the 11<sup>th</sup> due to the Labor Day holiday. Jake seconded the motion which passed unanimously.

Doug Hickman reported that the skirt board on the east side of the terminal building, between the pedestrian door and the hangar door has rotted and needs to be replaced before too much longer.

Joe Worley could not attend but reported to Jim that he didn't have anything to report other than we are waiting on the Phase 4 west ramp/stormwater/helipad grant, which should arrive any day now.

There being no further business, Jake motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

*Jim*