

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Chandler, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, July 10, 2023

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper. However, due to the July 4 holiday, the meeting was held on July 10.

Board members present were Terry Deiter, Jerry Carlson, Terry Hafstrom, Jim Butler and Jake Shufflebarger. Joe Worley also attended.

Old business:

Evidence of a burrowing insect was found in the joint seals of the runway. This insect makes a hole in the sealant and burrows into the foam backer rod. The sealing contractor said he found approximately 100 of these holes in the old sealant and suggested a program of applying an insecticide twice per year may be required to protect the sealant from being degraded. Jake suggested contacting Fowler Pest Control as they have a truck mounted spraying system that may be a good fit for this application. Jim reported he talked to Fowler Pest Control representative and he suggested treating the runway twice per year, once in May and again in September and the cost would be between \$1,000 and \$1,500 per treatment. Jim reported he obtained another quote from Reliable Pest Control in Lafayette but the cost was quoted between \$3000 and \$4000 per application. Jim told Fowler Pest Control to proceed. Jim will contact Fowler Pest Control again to expedite the treatment.

At the April meeting, Terry reported that we have a few taxiway lights that are in need of repair. Dave Welsh of Hopkins Electric will take care of these as soon as his schedule allows. Terry will contact Hopkins Electric to expedite the repairs.

At the June meeting Jim reported that the Kentland Economic Development group wants to hold their Christmas Event at the airport on December 17. Terry Dieter made a motion to approve this event at the airport. Jerry seconded the motion which passed unanimously.

New Business:

1) Fuel sales for June were \$7,185.00 for AvGas and \$0.08 for JetA (This small amount was a test of the system). The amount of AvGas on hand as of this writing is 3693.1 gallons. The amount of JetA on hand is 550.57 gallons.

Jim reported there were 195 operations reported by the traffic monitoring equipment for the month of June. This is up very significantly from previous months. In actuality, there were several more operations than this because we know of several aircraft that use the airport that do not have the equipment communicating with the traffic monitoring device.

Jim reported he received two bids to scrape and paint the AvGas fuel tank. Precision Coatings and Design bid \$1,550.00 and CertaPro Painters bid \$8,000.00. Jerry made a motion to award the bid to Precision Coatings and Design, Jake seconded the motion, which carried unanimously. The funding for this project is from residual funds from the Newton County Economic Development Grant.

After the AvGas tank painting is paid there will still be \$12,138 in residual funds from the Newton County Economic Development Grant. Jim discussed these funds with Tim Meyers, Newton County Economic Development Director and requested these funds be allow to be used as part of the matching funds for the upcoming phase 4 of the West Ramp/Stormwater project. Tim has no problem with our using these funds for this purpose. Terry Deiter made a motion to use these funds for this purpose, Jake seconded the motion which carried unanimously.

Jim reported the taxiway post style reflector that had been broken has been replaced.

Jim reported we had our INDOT Airport Inspection and passed without any issues. A new Operating Permit will be issued.

Jim reported the insurance for the airport is up for renewal. He said Facer insurance, our current agent, emailed that the current annual premium is \$4,464.00 and the renewal premium is \$4,582.00. Jerry made a motion to approve the renewal policy, Jake seconded the motion which carried unanimously.

Jim reported that he received an overdue invoice from Airport Lighting from back in May. This invoice arrived after the June report was sent to the Town Clerk and Council. This invoice is for replacement bulbs for the runway lights and Terry Hafstrom said we indeed received these bulbs. Terry Deiter made a motion to approve this expense of \$582.98. Jake

seconded the motion which passed unanimously. This bill will be shown in the monthly report for July but was approved to be paid now because it is past due.

Jim presented the following bills for approval:

Windtek, \$84.10 for a replacement wind sock.

Hopkins Electric, \$265.24 for troubleshooting and repair of the precision approach path indicators. Jerry made a motion to approve these expenses, Jake seconded the motion which passed unanimously.

Jim reported that the photocell that controls the airport beacon and the lights at the wind indicators has been replaced and seems to be working well.

Terry Hafstrom reported that there have been numerous roofing nails found on the ground around Hangar 3 and Bill Ford told him that he can see the roofing metal moving up and down when the wind is strong. Terry Hafstrom made a motion to authorize Jim to request Todd Smart check the roof and replace the nails as required. Jake seconded the motion which passed unanimously.

Joe Worley reported we receive bids for the final phase of the west ramp/stormwater project and FH Passion was the successful bidder. The grant applications are completed and submitted and the FAA and INDOT have indicated they will fund the entire project. We anticipate the grant to be awarded in late July or August with bid award shortly thereafter. We further anticipate construction to begin in September with a completion this fall. The local match for this project is projected to be \$60,730 with \$12,138 coming from the residual of our Newton County Economic Development Grant, \$20,000 from our fuel account and the balance of \$28,592 from our budget. The total project cost is \$1,381,260.00.

There being no further business, Terry Dieter motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim