

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, April 3, 2023

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Terry Deiter, Jerry Carlson, Terry Hafstrom, Jim Butler, Jake Shufflebarger, Doug Hickman, Pilot based at Kentland, Joe Worley and Susan Zellers of Hanson Professionals.

Old business:

Jim reported that Rick Negele is continuing work on the post stabilization and skirt board replacement for the Tee hangar building. He has completed the post stabilization and is working on the skirt boards. The board viewed his work so far and is quite pleased. He had to stabilize 46 posts. It is a very good thing this wasn't delayed any longer as we could have lost the building to the high winds with this many posts being questionable.

Evidence of a burrowing insect was found in the joint seals of the runway. This insect makes a hole in the sealant and burrows into the foam backer rod. The sealing contractor said he found approximately 100 of these holes in the old sealant and suggested a program of applying an insecticide twice per year may be required to protect the sealant from being degraded. Jake suggested contacting Fowler Pest Control as they have a truck mounted spraying system that may be a good fit for this application. Jim reported he talked to Fowler Pest Control and they are sending someone to prepare a quote.

The concrete floor as well as the roof have been completed for Hangar 4. The board viewed both projects prior to the meeting and are pleased with the quality of work.

At the December 2022 meeting Terry reported he ran the car and found the engine maintenance light illuminated. After the first of the year he will take it to the dealer to find out what is wrong. Jake made a motion to approve this expense, seconded by Jerry,

motion passed unanimously. Terry updated the board on the status of the car. The mice have chewed the wiring and sensors, causing approximately \$1700 in damage. Terry will have the car repaired and a chemical applied to deter the mice. Terry Deiter made a motion to approve this expense. The motion was seconded by Jake and passed unanimously. The crew car is now back in service, however the final cost was approximately \$300.00 higher than the estimate.

New Business:

1) Fuel sales for March were \$1,138.40 for AvGas and \$1,321.37 for JetA. The amount of AvGas on hand as of this writing is 2458 gallons. The amount of JetA on hand is 808 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

Jim explained that Judy expressed concern that Goodwin Fire Equipment was charging more for our fire extinguisher service than Getz Fire Equipment was charging for the balance of the town. Jim checked into the situation and found that Goodwin charges \$4.00 per extinguisher while Getz charges \$4.80, Goodwin charges \$15.00 for a service call while Getz charges \$36.00. This makes the charge for a standard call from Goodwin \$115.00/year and Getz \$156.00 per year. The appearance of Goodwin being more expensive probably comes from the years where additional service work or replacement fire extinguishers is required due to aging being compared to a standard year for Getz. Jake made a motion to keep the business as local as possible and continue with Goodwin Fire Equipment. Jerry seconded the motion which passed unanimously. The board will monitor the situation.

Jim reported that the AvGas pump for the fuel system was seized and has been repaired and replaced by Pemco. The system is functioning properly. Having the AvGas pump down for a week reduced our traffic counts and fuel sales for the month.

Jim reported the expenses for March included Smart Roofing for Hangar 4 roof, \$32,750.00, FC Concrete, Hangar 4 floor, \$23,840.00, Watseka Chrysler for crew car repairs, \$1,968.48 and Pemco for AvGas pump motor repair, \$1,197.34. Jake made a motion to approve these expenses. The motion was seconded by Jerry and passed with a unanimous vote.

Terry reported that we have a few taxiway lights that are in need of repair. Dave Welsh of Hopkins Electric will take care of these as soon as his schedule allows.

Joe Worley gave the Engineer's report:

Joe presented the documentation, resolution, etc. to close out the Phase 3 of our West Ramp/Storm water project, AIP 3-18-0025-016-2021. Jake made a motion to authorize Jim to sign all required close-out documents. The motion was seconded by Jerry and passed unanimously.

Joe introduced Susan Zellers who is an engineer with Hanson Professionals. Susan specializes in Master Plans and will be doing the majority of the work on our Master Plan. The board welcomes Susan to our team and look forward to working with her on our Master Plan. We discussed the eagerness of the Kentland Economic Development to incorporate our Master Plan into their future plans for the Town.

The design of the final phase of the west ramp/stormwater project is in the bidding process and we expect to open bids in April. This will include the concrete paving of the ramp as well as the helipad and the asphaltting of the entrance road to the airport along with the road to access the helipad. We have been given assurances by INDOT and the FAA that we will receive the grant to for this phase and expect construction to begin later summer or early fall. However, the State is now saying that due to the limited amount of money they have, and the number of projects that are active across the state, we may have to break the final phase down into to two phases, with part being completed this year and the balance next year. This is still very much being negotiated and noting has been finalized. If it does have to be broken up, we are trying to get the helipad and part of the west ramp completed in this year's phase.

There being no further business, Terry Deiter motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim