

**REGULAR MEETING
FEBRUARY 8TH, 2023 5:00 P.M.
KENTLAND TOWN HALL**

Attending: Debby Shufflebarger, President, David Michael Rowe and Chandlor Weiss-Brinkman, Council Members, Rebecca Goddard, Attorney & Judy King, Clerk/Treasurer

The meeting opened by saying the Pledge of Allegiance

Nancy Gretencord asked for clarification on the ditch project. Mike Davis informed her that Whitaker Engineering had been hired for a 2-Stage Ditch Project that is underway. All the blockage has been cleaned out from south to north on the Kent Ditch. All the ditches have been cleaned of debris. The Kentland Airport put in underground reservoir for water coming from the south of the town. There will be an added underground reservoir at Batton Park for additional water.

BUILDING COMMISSIONER

Matt Wittenborn reported on the following:

No permits issued

Two inspections on new house at First & Carroll

Matt was in communication with new property owner at 311 E. Washington in regards to a garage. Unfortunately the size and placement of the garage will not comply with the Towns ordinance.

Matt spoke with Mr. Price on Lincoln St. and gave him information on complying with Town ordinances. Mr. Price is trying to sell his property.

TOWN MANAGER

Ricky Hughes reported on the following:

Renovations are ongoing at the Community Center women's restroom.

Madison Dowden will be helping out with certifying life guards again this year.

Waiting on quotes for drain issue for the baseball concession room.

Received contracts for lift station inspection. A motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to approve the contract.

Cast Park has an overabundance of cat tails around the pond. They will be working on that this Spring.

POLICE CHIEF

Jamie Wirtz reported on the following:

17 Calls for service

Enforcing Ordinances

Franklin property is a slow process. Jamie spoke with residence and told him if progress is not being seen, the Town will come in and clean it up.

FIRE CHIEF

Matt Wittenborn reported on the following:

- 5 Fire calls**
- 1 Training meeting**
- 1 Business meeting**
- 2 PR Events**
- 22 Medical calls**

Matt attended the Fire Association meeting last week and they discussed the issues with the pagers not working in the south end of the county. The County is looking into the issue and Matt suggested that we hold off on replacing or repairing anything until the County resolves this.

Matt and Jamie Wirtz had a pre-construction meeting with Alexis last week in regards to the tanker build. It will take about 8 to 10 weeks to complete. Matt received a quote from Alexis on additional equipment for \$6,315.00. A motion was made by Debby Shufflebarger and seconded by Mike Rowe to approve the additional equipment. Matt also received a quote from JK Communications for a radio for the tanker in the amount of \$6,689.17. A motion was made by Mike Rowe and seconded by Chandler Weiss-Brinkman to approve the purchase of the radio.

AVIATION

Jim Butler reported on the following:

The airport is gearing up for maintenance improvements starting in March.

ECONOMIC DEVELOPMENT

Mike Davis reported on the following:

A meeting will be held on February 22, 2023 to discuss Town priorities.

Casey Ward and Laura Robbins are working on a questionnaire that will be sent out in regards to child care and what the needs will be.

There will be a design for a new pavilion at Batton Park.

Billboards will be going up soon on the Senior Living Center.

ATTORNEY

Rebecca Goddard reported on the following:

Becky has done the revisions on the contract for Terry Hafstrom. A motion was made by Mike Rowe and seconded by Chandler Weiss-Brinkman to approve the contract.

Becky has some changes on ordinances but will bring that to the second meeting of the month.

Debby let Becky know that she had 2 market analysis done for the property at 306 E. Owen St. The first was \$13,000.00 from Shaun Wynn of Foundation Real Estate and the second was \$7,500.00 from Karlie Grundy of Re/Max Executives. A motion was made by Debby Shufflebarger to list the property for sale at \$10,250.00 starting bid, and this was seconded by Mike Rowe.

CLERK

Judy King reported on the following:

Contracts for Building Commissioner and 2 cleaning positions were approved and signed.

Judy has been in contact with Kyle Mark, IT for County, in regards to the phone situation at the Town Hall. Kyle was to get 3 quotes but has only been able to receive 1 at this time. The quote is with NITCO at a monthly cost of \$209.60 and a onetime charge of \$249.75. Becky Goddard would like to negotiate on the contract before signing. There are a few things in the contract that need to be addressed. A motion was made by Debby Shufflebarger and seconded by Mike Rowe to approve the NITCO contract, after Becky is finished with negotiating.

Judy presented a Resolution #2023-02-08 which is an INDOT Agreement for the Community Crossing Grant. A motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to approve Resolution #2023-02-08. The amount to be received will be \$148,152.00 and a local match of \$49,384.00.

Vertical Horizon is up and working at the airport for internet. Century Link internet service can be notified to drop.

PRIVILEGE OF THE FLOOR

OLD BUSINESS

NEW BUSINESS

A motion was made by Mike Rowe and seconded by Debby Shufflebarger to approve the minutes from December 28th, 2022.

A motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to approve the minutes from January 11th, 2023.

A motion was made by Mike Rowe and seconded by Debby Shufflebarger to approve the minutes from January 25th, 2023.

A motion was made by Mike Rowe and seconded by Debby Shufflebarger to approve the claims.

A motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to approve the financial statement.

With no further business, a motion was made by Mike Rowe and seconded by Chandlor Weiss-Brinkman to adjourn the meeting.

Debby Shufflebarger, President

David Michael Rowe, Member

Chandlor Weiss-Brinkman, Member

Attest: _____
Judy M. King, Clerk/Treasurer