

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, November 7, 2022

The Airport Board met on the date shown above, at 6:00 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Terry Hafstrom, Jerry Carlson, Jim Butler, Jake Shufflebarger and Terry Deiter, Ken Ross, Hanson Professionals, was also present.

Old business:

At the May meeting Terry Hafstrom pointed out the skirt boards around the bottoms of several hangars have rotted and need to be replaced. Chuck has received a per foot and per pole cost and will measure and tabulate them to arrive at a budgetary figure.

In the May 2021 meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the August meeting Jim reported on the meeting with the County Commissioners and Council where they approved a not to exceed \$100,000 grant for resealing the runway with the condition that the first \$20,000 be provided by the town/airport. Jake made a motion to authorize the expenditure of \$20,000 from the fuel account. This motion was seconded by Terry Deiter and pass unanimously. Jake made a motion to bid the runway joint resealing project and authorize Jim to sign anything required. Terry Deiter seconded the motion which passed unanimously. The work is expected to take up to three weeks with the runway being closed during business hours Monday through Friday but open the rest of the time. The work is expected to be done in September/October.

At the March 2022 meeting it was decided that Chuck will investigate changing the security

lights to LED to help reduce expenses. Chuck reported at the August 2022 that he has requested a quote from Hopkins Electric.

New Business:

1) Fuel sales for October were \$3,146.39 for AvGas and \$0.00 for JetA. The amount of AvGas on hand as of this writing is 5421 gallons. The amount of JetA on hand is 1,596 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

The total expenses for October were \$366,112.66, ABC Cutting Contractors \$117,179.20 for re-sealing the runway expansion joints (The first \$20,000.00 of this invoice will be paid from the Airport's fuel account and the balance will be paid from a grant from Newton County) \$248,874.93, Town & Country Paving for their share of the west ramp/stormwater project (This is paid for almost 100% from FAA and INDOT grants, the town may have to pay a few cents as the FAA will always round down to even dollars and the airport has to pay the cents), \$58.53 to Dollar General for cleaning supplies (Jim Butler paid for these supplies and would like to be reimbursed.) Terry Dieter made a motion to approve the expenses. The motion was seconded by Jake and approved by a unanimous vote.

Discussion was held regarding the cleaning of the airport lobby area. Jim mentioned that Judy told him the cleaning lady was supposed to clean once each month. If indeed the airport is being cleaned once each month, it isn't enough. Jim will discuss this with the town council to see if we can at least have it cleaned twice each month.

The runway resealing project is substantially complete. The job will be inspected by a company representative and Jim on Tuesday morning, 11/08/22, and any defects will be addressed.

Fuel sales are down due to the runway being closed most of the first week of October and Jasper County Airport has once again started very aggressively selling their fuel well below their actual costs. We will maintain our pricing policy and not try to compete with unrealistically low pricing.

Jim reported the control panel for the Precision Approach Path Indicator for runway 9 has

been repaired, reinstalled and is working well. Since this system is quite old and obsolete, making parts sometimes hard to find, it was suggested that we place the replacement of this system, the Runway End Identifier Lights and the runway marking re-painting in the queue of our projects to be done at a later date.

Jim reported he is obtaining quotes for the concrete floor and roof for hangar 4. There is a possibility of obtaining funding from the town and/or county that is being explored by Debby and Mike. Jim is scheduled to make a presentation to the Newton County Economic Development group on November 21.

Ken Ross gave the Engineer's report:

Ken presented substantial completion documents and resolutions to authorize payment for AIP-3-18-0025-014-2020 and AIP 3-18-0025-016-2021. Terry made a motion to adopt both resolutions and authorize Jim to sign the grant documents. Jerry seconded the motion which passed unanimously.

There is an excellent probability that we will receive the grant for the final phase of the west ramp/stormwater project with construction to begin in the summer of 2023. This will include the concrete work for the ramp as well as the helipad, asphaltting of the access road to the helipad, and the entrance road to the runway. The local matching dollars for this final phase of the project will be approximately \$55,000.00. The total cost for this phase is approximately \$1,000,000.00, with 90% being funded by the FAA and 5% being funded by INDOT.

The airport is accumulating approximately \$115,000 per year from the Bi-lateral Infrastructure Law. This is a five-year program which will accumulate to approximately \$575,000.00. We are looking at what is allowed to be funded with this program and intend to make good use of these funds. It isn't enough for a combination terminal building and hangar without additional supplemental funding. We are exploring our options and opportunities.

There being no further business, Terry Dieter motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim

