

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, October 3, 2022

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jake Shufflebarger and Terry Deiter, Joe Worley, Hanson Professionals, was also present.

Old business:

At the May meeting Terry Hafstrom pointed out the skirt boards around the bottoms of several hangars have rotted and need to be replaced. Chuck has received a per foot and per pole cost and will measure and tabulate them to arrive at a budgetary figure.

In the May 2021 meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the August meeting Jim reported on the meeting with the County Commissioners and Council where they approved a not to exceed \$100,000 grant for resealing the runway with the condition that the first \$20,000 be provided by the town/airport. Jake made a motion to authorize the expenditure of \$20,000 from the fuel account. This motion was seconded by Terry Deiter and pass unanimously. Jake made a motion to bid the runway joint resealing project and authorize Jim to sign anything required. Terry Deiter seconded the motion which passed unanimously. The work is expected to take up to three weeks with the runway being closed during business hours Monday through Friday but open the rest of the time. The work is expected to be done in September/October.

At the March 2022 meeting it was decided that Chuck will investigate changing the

security lights to LED to help reduce expenses. Chuck reported at the August 2022 that he has requested a quote from Hopkins Electric.

New Business:

1) Fuel sales for September were \$26,537.94 for AvGas and \$844.72 for JetA. The amount of AvGas on hand at the end of September was 6001 gallons. The amount of JetA on hand at the end of September was 1,944 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

The total expenses for September were \$1,538.81, FasTool \$978.62 for two grounding cable reels for the fuel island (Jim Butler paid for this and requests reimbursement), UPS \$68.27 to send the PAPI control panel to ADB Safegate for evaluation (Jim Butler paid for this and requests reimbursement), Pemco, \$343.00 to repair the pump that removes water and debris from the AvGas tank, and ADB Safegate, \$148.92, for repair parts for the PAPI control panel. Terry Dieter made a motion to approve the expenses. The motion was seconded by Jake and approved by a unanimous vote.

There was \$154.00 income for September for transient hangar rent, not including the normal hangar rents and fuel sales.

Jim reported his company built a bracket for mounting the new grounding cable reels at the fuel island. This has all been installed and seems to be working well.

Terry Dieter made a motion to ratify the vote held at a previous meeting accepting the bid from ABC Cutting to saw and re-seal the joints in the runway. The contract amount is \$117,179.20. Jake seconded the motion which passed unanimously. The runway will be closed while this work is being performed from 7:00 AM to 7:00 PM. The work is expected to be completed on Friday, 10/7/22. This project was advertised for bid but the only bid received was from ABC Cutting.

Jim reported the airport has received the Non-Primary Entitlement grant of \$150,000.00. We will not take any draws against this grant this year and will use that money to help finance the final phase of the west ramp/stormwater project next summer.

Jim provided the paint and Doug Hickman provided the labor and other supplies to clean and repaint the wind tee. The previous paint had become quite faded making the wind tee difficult to see while airborne. The new paint job is very visible. The board thanks Doug for doing a great job.

Jim reported that with Joe having to drive an hour and a half to get home after the meeting, and his living in the Eastern time zone, he doesn't get home until about 11:30. Terry Deiter made a motion to change our meeting time to 6:00 PM instead of 6:30 to make it a little easier on Joe. Jake seconded the motion which passed unanimously.

Joe Worley gave the Engineer's report:

The sod and grass seeding for the west ramp taxiway will be placed on 10/4/22. After that the prime contractor will be notified that they can remove the barricades and this taxiway can then be used.

The punch list has been given to the prime contractor and we expect these items to be completed prior to winter.

The Capital Improvement Plan is due on December 1, which is two months earlier than usual. Jake made a motion to authorize Jim to sign the Capitol Improvement Plan once it is prepared by Hanson Professionals and meets Jim's approval. Terry Deiter seconded the motion which passed unanimously.

Joe Worley and Ken Ross are contacting airports who have upgraded their PAPI systems to see if they happen to have any parts of their old systems left over. If so, we would like to have them as spare parts for our system. It will be quite a while before we can upgrade our PAPI system and in the meantime spare parts are becoming scarce. Our plan is to accumulate as many spare parts as we can to keep our system operational as long as possible.

There being no further business, Terry Dieter motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim