

REGULAR MEETING
JULY 13TH, 2022 5:00 P.M.
KENTLAND TOWN HALL

Attending: Debby Shufflebarger, President, James Sammons and David Michael Rowe, Council Members and Judy King, Clerk/Treasurer

The meeting opened by saying the Pledge of Allegiance

Gabrielle Beciunas from Commonwealth Engineers gave an update on the Water Utility Improvements Project. USDA has locked the Town of Kentland in at a rate of 1.25% if they should move forward on a loan. An application was submitted to SRF and the Town is in the fundable range for funds also. A meeting will need to be scheduled with SRF, Baker Tilly and Commonwealth to discuss moving forward.

AVIATION

Jim Butler reported on the following:

The insurance policy airport liability policy was presented two quotes. One for the deductible of \$2,000.00 at a cost of \$3,685.00 per year and the second for \$5,000.00 deductible for \$3,183.00 per year. Since we have no claims the board suggested to go with the \$5,000.00 deductible and save the extra on the premium.

July 27th the construction will continue to wrap up the storm water project at the Airport.

Helipad is being designed for the Airport.

BUILDING COMMISSIONER

Matt Wittenborn was not in attendance but sent his report:

5 Permits issued - 2 new construction, 2 decks and 1 storage shed

Collected on permits \$720.00

TOWN MANAGER

Ricky Hughes reported on the following:

Both walk bridges are completed

REMC removed the lighting from the old football field at Batton Park

Ricky is working with Ken Smith on the Community Crossing Grant

Ricky has received the drawings for the 3rd Street parking lot

Mike Diedam has been contacted for repairs on the brick around the bell and also to paint the bell at the Town Hall

August 7th will be the last day for the pool to be open

David McGill starts his wastewater classes next Thursday

Ricky is still working on bids for the tear down at 306 East Owen Street

Mike asked Ricky to repair the cracks and holes on the basketball court

CHIEF OF POLICE

Julian Elson was not in attendance and no reporting was given

FIRE CHIEF

Matt Wittenborn was not in attendance but sent his report for the following:

7 Fire Calls

1 Business Meeting

1 Training

Matt has given Judy the paperwork for bids on the tanker truck that needs to be published. Judy has not given it to the paper because there are questions to speak with Matt about.

Big fire at East Lincoln Apartments with significant damage to 3 of the 16 apartments.

Matt is looking at using Emergency Services Billing Corporation for the fire department. The company that he was using is no longer available.

ECONOMIC DEVELOPMENT

Mike Davis reported on the following:

Mike would like to have a special meeting for the property transfer from the Town to the Economic Development Commission. He will get with Casey for posting.

Mike would like to use the conference room at Town Hall for meeting on the 27th of July from 9:00 to 12:00

Mike received final paperwork for the Batton and Southside Parks.

ATTORNEY

Becky Goddard was not in attendance

CLERK

Judy King reported on the following:

SBOA would like a Capital Asset Policy put in place. Judy spoke with Pat and Becky and they will be working on that and we are setting the limit at \$5,000.00. A motion was made by James Sammons and seconded by Mike Rowe to put the Capital Asset Policy in place.

Judy presented the board with a write off in the amount of \$3,215.66 for the property at 307 East Iroquois. They have been working with the renter of the property since December. The renter has had plumbers at the site multiple times and reported to her that she had no leaks. The Board does not feel that the homeowner should receive the credit and a motion was made by Mike Rowe and seconded by James Sammons to approve a write off for \$1,615.66 and the homeowner is to pay an additional \$1,600.00 on the bill. The property has been sold, and if the homeowner is not willing to pay the additional \$1,600.00 on the bill, the Clerk has been instructed to shut the water off.

PRIVILEGE OF THE FLOOR

OLD BUSINESS

Debby presented Judy with an invoice on WB Mowing and asked if she had received and paid it. Judy said that she had produced the check, but that it would be held until all the work was complete. The sod has not been completed at this time. Judy will reissue the check for \$4,000.00 for work completed and when finished, will issue the difference.

Debby presented the amendments for the grass ordinance which will be changed from 8" to 6" for height and 7 days to 5 days for notification. Debby asked Judy to prepare the new ordinance.

NEW BUSINESS

Mike Rowe mentioned that the cyclist will be at the Community Center this weekend and asked if the Town would reimburse him for cost of food in the amount of \$300.00. A motion was made by James Sammons and seconded by Debby Shufflebarger to reimburse Mike up to \$300.00.

Mike Rowe also reported that 6585 have attended the pool since opening. Concession revenue is up from past years.

A motion was made by Debby Shufflebarger and seconded by James Sammons to approve the contract for the fire department to use Emergency Billing Services.

A motion was made by James Sammons and seconded by Mike Rowe to approve the minutes from June 8th, 2022.

A motion was made by Mike Rowe and seconded by James Sammons to approve the minutes from June 22nd, 2022.

A motion was made by James Sammons and seconded by Mike Rowe to approve the claims.

A motion was made by James Sammons and seconded by Mike Rowe to approve the financials.

Being no further business, a motion was made by Debby Shufflebarger and seconded by James Sammons to adjourn the meeting.

Debby Shufflebarger, President

James Sammons, Member

David Michael Rowe, Member

Attest:

Judy M. King, Clerk/Treasurer