

# Kentland Airport Board

## MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation  
From: Jim Butler  
Subject: Airport Board Meeting, Tuesday, September 6, 2022

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper. We met on Tuesday, September 6, due to the Labor Day holiday.

Board members present were Jim Butler, Jake Shufflebarger, Terry Deiter and Terry Hafstrom, Chuck Classen, Judd Burgett, Howard Loy and Dave Grant were also present.

### **Old business:**

At the May meeting Terry Hafstrom pointed out the skirt boards around the bottoms of several hangars have rotted and need to be replaced. Chuck has received a per foot and per pole cost and will measure and tabulate them to arrive at a budgetary figure.

In the May 2021 meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the August meeting Jim reported on the meeting with the County Commissioners and Council where they approved a not to exceed \$100,000 grant for resealing the runway with the condition that the first \$20,000 be provided by the town/airport. Jake made a motion to authorize the expenditure of \$20,000 from the fuel account. This motion was seconded by Terry Deiter and pass unanimously. Jake made a motion to bid the runway joint resealing project and authorize Jim to sign anything required. Terry Deiter seconded the motion which passed unanimously. The work is expected to take up to three weeks with the runway being closed during business hours Monday through Friday but open the rest of the time. The work is expected to be done in September/October.

At the March 2022 meeting it was decided that Chuck will investigate changing the security lights to LED to help reduce expenses. Chuck reported at the August 2022 that he has requested a quote from Hopkins Electric.

### **New Business:**

1) Fuel sales for August were \$24,423.33 for AvGas and \$0.00 for JetA. The amount of AvGas on hand at the end of August was 5044 gallons. The amount of JetA on hand at the end of July was 2,101 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

The total expenses for August were \$1,370.74, Hopkins Electric \$2.29 for garden hose washers, ADB Safegate, \$215.10 lamps for the precision approach path indicator device, Airport Lighting \$459.90 runway/taxi way light bulbs, Goodwin Fire Equipment \$673.65 annual inspection and replacement of some obsolete extinguishers and TJ's signs, \$20.00 for new door signs to update the telephone numbers. Terry Dieter made a motion to approve the expenses. The motion was seconded by Jake and approved by a unanimous vote.

There was no income for August, except for the normal hangar rents and fuel sales.

Terry Hafstrom and Jim reported that the grounding cables at the fuel island are in need of replacement and upgrade. These are important as pilots must ground their aircraft to prevent sparks from static electricity causing an explosion during fueling. Since these are so important Jim suggested purchasing two of them for redundancy and mounting them in a better location with shock absorbing structure to help with their longevity. This redundancy will allow one unit to be repaired on a non-emergency basis while still relying on the other unit to be in use. These units are approximately \$500.00 each. Terry Dieter made a motion to authorize this purchase, Jake seconded the motion which passed unanimously.

Jim reported that he received a mailing from QT Pod, the company that provides the credit card fuel purchase station, where they described the most frequent problems with

the credit card reader. They stated that most problems can be avoided if we blow out the card slot with compressed air weekly. They also have a tool for inserting into the credit card slot that helps remove debris. They sell this tool for \$15.00. Jake motioned to purchase the tool and cans of compressed air. The motion was seconded by Terry Hafstrom and passed unanimously.

There being no further business, Terry Dieter motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

**Jim**