

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Tuesday, August 2, 2022

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper. We met on Tuesday, August 2, due to the first of the month being on our normal meeting date and needing time after the end of the month to prepare reports.

Board members present were Jim Butler, Jake Shufflebarger, Terry Deiter and Terry Hafstrom, Chuck Classen and Joe Worley were also present.

Old business:

At the May meeting Terry Hafstrom pointed out the skirt boards around the bottoms of several hangars have rotted and need to be replaced. Chuck has received a per foot and per pole cost and will measure and tabulate them to arrive at a budgetary figure.

In the May 2021 meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the December 2021 meeting Chuck reported there are several joints in the runway that need to be resealed. Jim reported the County Commissioners and Council have agreed to grant the airport a not-to-exceed amount of \$100,000 for the joint seal replacement with the condition that the first \$20,000 of the project is paid by the town.

At the March 2022 meeting it was decided that Chuck will investigate changing the security lights to LED to help reduce expenses. Chuck reported at the August 2022 that he has requested a quote from Hopkins Electric.

New Business:

1) Fuel sales for July were \$19,160.01 for AvGas and \$971.03 for JetA. The amount of AvGas on hand at the end of July was 5390 gallons. The amount of JetA on hand at the end of July was 2,013 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

The total expenses for July were \$1,035.65, Hopkins Electric \$19.28 for an outlet repair/replacement at the fuel farm, Pemco \$576.00 to calibrate the fuel dispenser, Chrysler Watseka \$180.71 for crew car repairs, Airport Lighting \$37.76 & \$204.92 for runway lights and connectors and Global Aeronautics (WalMart) for a thumb drive. Jake made a motion to approve the expenses. The motion was seconded by Terry Hafstrom and approved by a unanimous vote.

The income for July was \$312.00 for hay and \$50.00 for mechanic's use of Hangar 1, not counting the normal hangar rents and fuel sales.

Jim reported on the meeting with the County Commissioners and Council where they approved a not to exceed \$100,000 grant for resealing the runway with the condition that the first \$20,000 be provided by the town/airport. Jake made a motion to authorize the expenditure of \$20,000 from the fuel account. This motion was seconded by Terry Deiter and pass unanimously.

Jake made a motion to bid the runway joint resealing project and authorize Jim to sign anything required. Terry Deiter seconded the motion which passed unanimously. The work is expected to take up to three weeks with the runway being closed during business hours Monday through Friday but open the rest of the time. The work is expected to be done in September/October.

Chuck reported that some oxygen sensors need to be replaced on the crew car. Terry Deiter made a motion to authorize Chuck to have this work done. Jake seconded the motion which passed unanimously.

Joe Worley has been working with the contractor to determine their schedule to finish the asphalt, electrical, grading, etc. from last year's phase of the stormwater/west ramp

project. They are planning to start at the airport on August 8. They expect 2 weeks to complete the job.

Jim reported that the airport has received an INDOT grant in the amount of \$4,050.00. This money is to pay the annual fee for the ADS-B traffic counting system. It will be dispersed evenly over a four-year timespan. Joe Worley advised us that we will probably be invoiced for the entire amount but that we should request to be invoiced for only one year at a time as this is how we will be reimbursed by the state.

Joe reported that the bids for the helipad and access road came in at approximately twice what was budgeted. He said this is due to the work having to be done next spring/summer and the contractors are adding large amounts to their bids because they don't know what the material costs will be that far in advance. Joe, the FAA and INDOT have all agreed that we should wait until next spring and repackage the bid to include the entire last phase of the stormwater/west ramp project. This will allow the use of more efficient equipment and with the larger area to be paved we will gain some economy. The current construction climate has all of the contractors very busy and competing for materials, causing the prices to be very high.

The INDOT airport inspection was conducted in June with no adverse findings.

Due to the Labor Day holiday, the next Airport Board meeting will be on Tuesday, 09/06/22.

Chuck submitted his resignation effective August 31, 2022. The entire board is very grateful to Chuck for his many years of service to the Kentland Airport. He will surely be missed.

There being no further business, Terry Deiter motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim