REGULAR MEETING
FEBRUARY 9TH, 2022 5:00 P.M.
KENTLAND TOWN HALL

Attending: Debby Shufflebarger, President, James Sammons and David Michael Rowe, Council Members, Rebecca Goddard, Attorney and Judy King, Clerk/Treasurer

The meeting opened by saying the Pledge of Allegiance

Stu Savka from Triad Associates introduced himself and what his company could offer for any wastewater projects that the Town might have in the future.

Gabrielle Biciunas from Commonwealth Engineers presented a SRF Loan Program Acceptance Resolution, DWSRF Loan Program Authorization Resolution and Application for loan to the Drinking Water State Revolving Fund. A motion was made by James Sammons to approve the documents and was seconded by Mike Rowe.

BUILDING COMMISSIONER

Matt Wittenborn reported on the following:

0 Permits issued
2 Inspections

TOWN MANAGER

Ricky Hughes reported on the following:

Roof is repaired at Public Works. The cost was more than expected due to rotting wood that need replaced.

Playground equipment has been removed from Batton Park.

Dwenger Excavating has finished the Owen Street Ditch.

Ricky was asking if we couldn't bump the part time salaries up to $15.00 per hour. Tom Dewing is working for us and should be eligible for a higher wage than others. Tom works on equipment and helped plow snow. A motion was made by Debby Shufflebarger and seconded by Mike Rowe to bump Tom's pay up to $15.00 per hour.

CHIEF OF POLICE

Julian Elson reported on the following:

127 Calls
9 Reports Taken
4 Ordinance Violations
1 Crash Report
7 Warrants Served
49 Traffic Stops

FIRE CHIEF

Matt Wittenborn reported on the following:

8 Fire Calls
1 Business Meeting
1 Training
15 Medical Calls

The Fire House is to be done this week, but due to the bad weather it has been pushed back once again.

AVIATION

James Butler reported on the following:

Maintenance and sealing of the run way needs done, along with rotting posts on hangars and Helipad needs poured for medical needs. Jim would like to put a letter together for the Board to sign on capital improvements and then go to the County to ask for a grant in the amount of $270,000.00. The Board told him to move forward.

ECONOMIC DEVELOPMENT

Mike Davis reported on the following:

February 15th, 2022 at 4:00 will be a meeting at the Town Hall to go over the playground equipment that is to be installed in late April.

Mike Davis, Kristina Sanders, Tim Meyers and Edwin Buswell met on grants available. Edwin said that Infrastructure for Parks is available.

Mike Davis met with a group from Iroquois Memorial in regards to medical needs for the community.

Mike will meet with Kirby Drey tomorrow about child care needs.

ATTORNEY

Rebecca Goddard reported on the following:

Annual Nepotism forms need signed and Judy will keep on file.

Becky presented Declaratory Resolution #2022-02-09. This states when our meetings are held on the 2nd and 4th Wednesday's of every month at 5:00. A motion was made to approve the Resolution #2022-02-09 by Debby Shufflebarger and seconded by Mike Rowe.

Becky had an update on two court orders for 306 East Owen Street and 112 West Goss Street. Tax deeds are being prepared to move forward on the properties.

CLERK

Judy King reported on the following:

Judy presented the Utility Billing Write Offs for 2021 with a total of $1,945.82. A motion for the write off was approved by Debby Shufflebarger and seconded by Mike Rowe.

Judy presented Matt Wittenborn's contract for $600.00 a month for his services as Building Commissioner. A motion was made by James Sammons to approve and seconded by Mike Rowe.

PRIVILEGE OF THE FLOOR

Jan Vanderwall inquired as to property available to purchase for new housing. The Board informed Jan that there is no land available at this time but if growth is going to happen, it would probably be west of Town.

OLD BUSINESS

Debby Shufflebarger and Mike Davis went to the Commissioners meeting to see a presentation on the Solar Farm.

Debby asked Ricky if he would be willing to take TJ Firkins spot on the Planning Commission Board, and Ricky said yes. Debby asked Matt Wittenborn if he would replace Jason Swartz on the Planning Commission Board and Matt said yes. A motion was made by Debby Shufflebarger and seconded by James Sammons to approve the two new board members. Debby asked Jim Sammons if he would replace Trina Hoaks on the Planning Commission Board and Jim agreed to be on the board. A motion was made by Debby Shufflebarger and seconded by Mike Rowe to put Jim Sammons on the Planning Commission Board.

Julian had presented a job description for Animal Control a few weeks ago. Debby Shufflebarger made a motion to approve the job description and it was seconded by James Sammons. Ryan Holloway has shown interest in the position, but Debby would like Julian to speak with him in regards to the job description and the pay.

NEW BUSINESS

Debby was on the Newton County Community Correction Board and would like to appoint Julian Elson to replace her. A motion was made by Mike Rowe and seconded by Debby Shufflebarger to appoint Julian Elson as representative of the Town of Kentland for the Newton County Community Correction Board.

Debby asked if the Board would mind if a Board Member could be put on Towns Insurance but to be paid fully by the individual. Mike Rowe made a motion to let Board Members sign up for this, contingent on Becky Goddard looking into this to make sure it is legal, and James Sammons seconded.

A motion was made by Mike Rowe and seconded by James Sammons to approve the minutes from January 12th, 2022.

A motion was made by James Sammons and seconded by Mike Rowe to approve the minutes from Special Meeting held January 17th, 2022.

A motion was made by Mike Rowe and seconded by James Sammons to approve the claims.

A motion was made by Debby Shufflebarger and seconded by Mike Rowe to approve the financial statement.

Being no further business, a motion was made by James Sammons and seconded by Mike Rowe to adjourn the meeting.

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Debby Shufflebarger, President James Sammons, Member

_____ Attest:

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David Michael Rowe, Member Judy M. King, Clerk/Treasurer