

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, June 6, 2022

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jake Shufflebarger, Jerry Carlson. Terry Deiter and Terry Hafstrom, Chuck Classen and Joe Worley were also present.

Old business:

At the May meeting Terry Hafstrom pointed out the skirt boards around the bottoms of several hangars have rotted and need to be replaced. Chuck has received a per foot and per pole cost and will measure and tabulate them to arrive at a budgetary figure.

In the May 2021 meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the December 2021 meeting Chuck reported there are several joints in the runway that need to be resealed. Jim contacted two contractors, whose names were provided by Joe Worley, and the quotes from both were approximately \$100,000. The problem is much more severe than originally thought. Jim reported that he is working with the town and county for funding.

At the January 2022 meeting, Chuck reported the weather computer in the pilot's lounge stopped working. Terry Deiter made a motion to authorize Chuck to spend up to \$700.00 to purchase a new computer. The motion was seconded by Jake and passed unanimously.

At the March 2022 meeting it was decided that Chuck will investigate changing the security lights to LED to help reduce expenses.

New Business:

1) Fuel sales for May were \$2,800.83 for AvGas and \$0.00 for JetA. The amount of AvGas on hand at the end of May was 3608 gallons. The amount of JetA on hand at the end of May was 2,125 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate

being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

The expenses for May were \$1607.36 to Hopkin's Electric to erect and install the ADS-B traffic monitoring antennae and \$5,589.00 to T & S Heating and Air Condition for installing a new heater in Hangar 1. This work was not supposed to be completed until December but an apparent lack of communication allowed it to be installed earlier. We have taken steps to make sure this lack of communication doesn't persist. Terry Deiter made a motion to approve the expenses. The motion was seconded by Jerry and approved by a unanimous vote.

There was \$708.00 income for May, \$40.00 cash for transient hangar usage, \$515.00 for hay that was baled from the sides of the runway and D.E. Hickman paid his June hangar rent, \$153.00, directly to Chuck instead of to the Town Hall. Chuck will drop off these payments to Judy.

Jim reported on the meeting with the County Council where they refused to approve any grant for the runway joint sealing. Their main complaint is that the town is not investing in the project. Jim will work with the town to see if local matching funds may be found and again meet with the County Council at their June 17 meeting.

Traffic counts are now being reported via the ADS-B system as well as from a camera that is located near the taxi way. This seems to be working very well.

Chuck reported the supply of replacement bulbs for the runway lights is getting low and he will be reordering soon.

Chuck reported the "check engine" light is illuminated on the courtesy car. Chuck will take the car to the Chrysler dealer in Watseka to determine the problem.

Work has not yet resumed on the Stormwater/West Ramp project. Joe Worley is working with the contractor to determine their schedule.

The INDOT airport inspection is expected to take place in June.

There being no further business, Jake motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim