

# Kentland Airport Board

## MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation  
From: Jim Butler  
Subject: Airport Board Meeting, Monday, May 2, 2022

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jake Shufflebarger. Jerry Carlson and Terry Hafstrom,

### **Old business:**

At the May meeting Terry Hafstrom pointed out the skirt boards around the bottoms of several hangars have rotted and need to be replaced. Chuck has received a per foot and per pole cost and will measure and tabulate them to arrive at a budgetary figure.

In the May meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the December meeting Chuck reported there are several joints in the runway that need to be resealed. Jim contacted two contractors, whose names were provided by Joe Worley, and the quotes from both were approximately \$100,000. The problem is much more severe than originally thought.

At the January meeting, Joe Worley presented the board with an application to INDOT for the Motion Information System traffic monitoring system. This system will be provided at no cost and the yearly fee to process the information will be paid by a State of Indiana grant, thereby costing the airport nothing for five years. This system has been received and needs to be installed once the weather warms.

At the January meeting, Chuck reported the weather computer in the pilot's lounge stopped working. Terry Deiter made a motion to authorize Chuck to spend up to \$700.00 to purchase a new computer. The motion was seconded by Jake and passed unanimously.

At the March meeting it was decided that Chuck will investigate changing the security lights to LED to help reduce expenses.

At the April meeting Terry Hafstrom reported the #2 heater in Hangar #1 still will not function properly even though it has been worked on numerous times. He presented a quote for a new furnace in the amount of \$5,589.00. It is important we have a backup heater so that if the #1 heater should fail we will not have a repeat of the frozen water lines. Jake made a motion to accept this quote, pending approval by the Town Council.

lines. Jake made a motion to accept this quote, pending approval by the Town Council. Jerry seconded the motion which passed unanimously.

At the April meeting Jim reported the materials and labor for the antenna bracket for the ADS-B traffic monitoring system will cost approximately \$1,000.00. His company will build the bracket and we will request Hopkin's Electric to use their bucket truck and mount it to the building and run the coaxial cable. There are four antennae required for this system. Terry Hafstrom made a motion to authorize this expense, seconded by Jake. The motion passed unanimously. This bracket has been completed and we will request it be installed by Hopkins Electric with their bucket truck. It will be invoiced in advance of the June meeting.

#### **New Business:**

1) Fuel sales for April were \$1571.35 for AvGas and \$365.86 for JetA. The amount of AvGas on hand at the end of April was 4,222 gallons. The amount of JetA on hand at the end of April was 2,125 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

There were no expenses for April. There was \$160.00 income from April for transient hangar usage. This was a check for \$120.00 and \$40.00 cash. This was given to Terry Hafstrom who will drop it off to Judy.

Jim reported on the second meeting with the County Commissioners where they approved a motion to grant the airport \$100,000 for resealing the joints in the runway. Jim is on the agenda for the May 13<sup>th</sup> meeting of the County Council to request their approval of this grant.

Traffic counts will be reported after the ADS-B system is fully operational and cameras have been installed near the taxi way.

Work has not resumed yet on the Stormwater/West Ramp project due to the weather. Once the ground dries out and firms the paving company will continue with the taxiway electrical, filling and paving.

There being no further business, Jerry motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

**Jim**