

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation
From: Jim Butler
Subject: Airport Board Meeting, Monday, April 4, 2022

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Deiter, Jake Shufflebarger. Jerry Carlson and Terry Hafstrom, Chuck Classen and Joe Worley were also present.

Old business:

At the May meeting Terry Hafstrom pointed out the skirt boards around the bottoms of several hangars have rotted and need to be replaced. Chuck has received a per foot and per pole cost and will measure and tabulate them to arrive at a budgetary figure.

In the May meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the December meeting Chuck reported there are several joints in the runway that need to be resealed. Jim contacted two contractors, whose names were provided by Joe Worley, and the quotes from both were approximately \$100,000. The problem is much more severe than originally thought.

At the January meeting, Joe Worley presented the board with an application to INDOT for the Motion Information System traffic monitoring system. This system will be provided at no cost and the yearly fee to process the information will be paid by a State of Indiana grant, thereby costing the airport nothing for five years. This system has been received and needs to be installed once the weather warms.

At the January meeting, Chuck reported the weather computer in the pilot's lounge stopped working. Terry Deiter made a motion to authorize Chuck to spend up to \$700.00 to purchase a new computer. The motion was seconded by Jake and passed unanimously.

At the February meeting, Jim reported that we have quite a list of things that need to be accomplished to assure the longevity of the hangars and runway. The joints need to be re-sealed at a cost of approximately \$100,000. New skirt boards and pole supports need to be installed around the hangars. The existing poles have rotted below ground level. Steel posts made for this purpose can be installed to give the poles support, extending the hangar life by approximately 30 years. The cost for this is approximately \$20,000. Hangar 4 needs a new roof at a cost of approximately \$22,000. The local match for the final phase of the West Ramp/Stormwater project is approximately

match for the final phase of the West Ramp/Stormwater project is approximately \$55,000, and we are still finalizing the costs for the helipad for Medivac operations. Many of the tee hangars don't have complete concrete floors and if installed they would allow the building to be stabilized and additional rent to be realized. The cost for these floors is approximately \$30,000. Jim requested a resolution to first discuss with the Town, and if they approve, to solicit a grant from the county to cover these expenses. This grant request will be approximately \$227,000. Terry Deiter made a motion to adopt this resolution, seconded by Jake, and the motion passed unanimously. Jim reported the town is in favor of this and he will work on the letter of request and meet with the county.

At the March meeting it was decided that Chuck will investigate changing the security lights to LED to help reduce expenses.

New Business:

1) Fuel sales for March were \$2044.93 for AvGas and \$0.00 for JetA. The amount of AvGas on hand at the end of March was 4,402 gallons. The amount of JetA on hand at the end of February was 2,188 gallons.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

Chuck submitted documentation indicating the expenses for March were \$579.70, which was to T & S Heating and AC for repairs to the #2 heater in Hangar 1. Jake made a motion to approve the expenses, Jerry seconded the motion which passed unanimously.

Terry Hafstrom reported the #2 heater in Hangar #1 still will not function properly even though it has been worked on numerous times. He presented a quote for a new furnace in the amount of \$5,589.00. It is important we have a backup heater so that if the #1 heater should fail we will not have a repeat of the frozen water lines. Jake made a motion to accept this quote, pending approval by the Town Council. Jerry seconded the motion which passed unanimously.

Jim reported on the meeting with the County Commissioners. Commissioner Conrad is not in favor of the county providing funds for the helipad. He feels the medical helicopters can land at the accident scene and do not need to land at the airport. He further expressed displeasure because the town requested funding for a swimming pool in 2013 and at that time he asked the town if there were any other needs and said he was told no, that the swimming pool was the only need. He made a motion to table consideration of our request until their meeting on April 18. Jim will attend that meeting to further the request. Discussion was held and it was decided to remove the helipad from the request from the county and to make the runway resealing and the skirt boards and pole stabilization for the Tee hangar building our top priorities with all else being secondary.

Jim reported the materials and labor for the antenna bracket for the ADS-B traffic monitoring system will cost approximately \$1,000.00. His company will build the bracket and we will request Hopkin's Electric to use their bucket truck and mount it to the building and run the coaxial cable. There are four antennae required for this system. Terry Hafstrom made a motion to authorize this expense, seconded by Jake. The motion passed unanimously.

Joe Worley presented the Engineer's report. Joe reported that due to the way the funding was being handled, the timing of phase 4 of our west ramp/stormwater project is being modified so that about a quarter of the west ramp will be paved in 2022 with the balance being paved in 2023. This is being dictated by the FAA and INDOT.

There being no further business, Terry Hafstrom motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim

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