

**REGULAR MEETING**  
**DECEMBER 22<sup>ND</sup>, 2021 5:00 P.M.**  
**KENTLAND TOWN HALL**

**Attending: David Michael Rowe, President, Debby Shufflebarger and James Sammons, Council Members, Patrick Ryan, Attorney and Judy King, Clerk/  
Treasurer**

**The meeting opened by saying the Pledge of Allegiance**

**Bids were opened for Farm Ground. Steve and Bob Schlotman put in a bid for the 16.57 acres at the Airport for \$170.00 per acre. A motion was made by James Sammons and seconded by Mike Rowe to accept the bid. A bid was put in for the 18.07 acres at the Airport from Max Murphy for \$200.00 per acre. A motion was made by Debby Shufflebarger and seconded by James Sammons to accept the bid. The last bid was from Jim Smith for 14 acres at the Industrial Park for \$170.00 per acre. A motion was made by James Sammons and seconded by Mike Rowe to accept the bid.**

**Bids for the cleaning positions were opened. Jackie Winger put in her bid for cleaning the Depot and Restrooms at Cast Park for \$5,040.00. A motion was made by Debby Shufflebarger and seconded by James Sammons to have Jackie continue cleaning. Pam Dieter put a bid in for cleaning the Community Center at \$590.00 per month. A motion was made by Mike Rowe and seconded by James Sammons to accept the bid. The last bid was put in by Crystal Henneike for cleaning the Town Buildings at \$500.00 per month. A motion was made by James Sammons and seconded by Mike Rowe to accept the bid.**

**Kankakee-Iroquois Regional Planning Commission submitted paperwork for the 2022 appointee to their board. A motion was made by Mike Rowe to have James Sammons continue on the board, and that was seconded by Debby Shufflebarger.**

**Ryan Davidson is seeking information for zoning on the property at Dunaway Street. He has purchased a piece of property and would like to see what he can do with it, while staying within the boundaries of the Town. Mr. Davidson has options that he ran by the Board:**

1. Storage Units
2. Barn Condominiums
3. Farm Animals

The property is zoned B-2 and Debby Shufflebarger abstained from making any decisions on this discussion. Mike Rowe told Mr. Davidson that we have had inquiries before in regards to chickens and he does not see that being an option with our ordinance. And that would have to be zoned Agricultural. The zoning for the other two options would be correct. Mr. Davidson thanked the Board for their guidance and he will look into the other two options.

#### **BUILDING COMMISSIONER**

Matt Wittenborn reported on the following:

- 3 Permits issued
- 2 New construction
- 1 Shed
- 2 Footing inspections

A Certificate of Occupancy was issued for 1011 Northmeare

Total income for permits in 2021 was \$7,300.00

#### **TOWN MANAGER**

Ricky Hughes reported on the following:

Ricky received a quote on the Owen Street Ditch from Dwenger Excavating for \$3,335.00. A motion was made by Debby Shufflebarger and seconded by James Sammons to move forward on the cleanup.

Ricky received quotes from MacAllister for work to be done on the Lift Station for \$2,163.00 and Sewage Plant for \$2,092.00. A motion was made by James Sammons and seconded by Debby Shufflebarger to approve the quotes.

Ricky received a quote from Smart Roofing for \$21,000 on a new roof for the Public Works Building. Repairs were needed after the last wind storm and Ricky was told that a new roof was needed. A motion was made by Debby Shufflebarger and seconded by James Sammons to approve a new roof.

Mike Davis asked if Ricky was aware of repairs that need to be made to the restrooms at Cast Park and a new roof on the pavilion. The brick is crumbling on the restrooms.

Ricky would like the Board to revisit part time pay. Right now they are receiving \$11.00 per hour for mowing crew.

Ricky also asked the Board for an extension on personal time and vacation time for the employees. An extension was granted for 90 days.

Quotes were presented for a new mower. Ricky got with Judy King and was told that he had about \$25,000.00 left in the budget for items such as this. Quality Motors had two bids for \$29,378.94 and \$26,078.94 and that was for 3 new mowers. John Deere had a quote of \$42,000.00 for 3 mowers and McCullough Implement had 3 quotes for 3 different mowers. The first quote was \$10,994.19, second was \$15,566.59 and third was \$16,286.48. A motion was made by James Sammons and seconded by Debby Shufflebarger to purchase local with Quality Motors. The bid for \$29,378.94 will have one mower purchased from Sewage.

Debby Shufflebarger asked Ricky where we were on the 3<sup>rd</sup> street parking lot. Whitaker Engineering gave a quote of \$9,950.00 for their services, contingent on measurements. A motion was made by Debby Shufflebarger to move forward on this project and was seconded by James Sammons. The repairs for the storm water on 1<sup>st</sup> and Seymour will be contracted out.

## CHIEF OF POLICE

Julian Elson reported on the following:

115 Calls for service

9 reports were taken

3 crash reports

33 traffic stops.

State mandated trainings were done

Bryan Havens, Deputy Chief of Police, was sworn in on December 21<sup>st</sup>.

## FIRE CHIEF

Matt Wittenborn reported on the following:

25 Medical calls

5 Fire Calls

1 Water rescue

Progress on the new fire house is very slow and no date has been given for completion.

Debby Shufflebarger has asked Hopkins Electric to look into the generator situation at the new fire house. Matt and Debby are being told they need a huge generator at a cost of \$60,000.00 plus. They were then advised that maybe they did not need that large of a generator, so Debby has Hopkins giving us their advice on the matter.

Debby also asked Judy King to move the \$100,000.00 for the use of the fire house, back to unrestricted. It looks like they are not going to need it at this time.

Matt also reported that the Hearts on Fire dance will be held in 2022 on February, 12<sup>th</sup>.

## AVIATION

Chuck Classen reported on the following:

Jet fuel system fixed

1 additional renter for hangar

Aerial Applicators are all paid

## ECONOMIC DEVELOPMENT

Mike Davis reported on the following:

They had 70 volunteers for “Christmas in the Air” on the 19<sup>th</sup> of December out at Cast Park.

January 12<sup>th</sup>, 2022 at 3:00 p.m. will be a meeting with builders and developers for the Senior Center. Mike Rowe asked Judy King to provide refreshments for that meeting.

Playground equipment will be delivered on the 11<sup>th</sup> of February for the new South Side Park. Installation will be April 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>.

Task Force meeting will be January 19<sup>th</sup>, 2022

## ATTORNEY

Pat Ryan had nothing to report

## CLERK

Judy King reported on the following:

Judy presented the Salary Ordinance for 2022. A motion was made by Debby Shufflebarger to approve Ordinance #2021-12-22 and James Sammons seconded the motion.

Judy presented the Holiday Schedule for 2022. A motion was made by James Sammons and seconded by Debby Shufflebarger to approve.

#### **PRIVILEGE OF THE FLOOR**

Mara Davis would provide camera's on the back of her building if someone would install them to watch the alley.

#### **OLD BUSINESS**

A date was set for January 5<sup>th</sup>, 2022 at 4:00 p.m. to meet with Commonwealth on the water project.

#### **NEW BUSINESS**

A motion was made by Debby Shufflebarger and seconded by James Sammons to approve the minutes from Public Meeting held November 10<sup>th</sup>, 2021.

A motion was made by James Sammons and seconded by Debby Shufflebarger to approve the Regular Minutes from November 10<sup>th</sup>, 2021.

A motion was made by Debby Shufflebarger and seconded by James Sammons to approve the Regular Minutes from November 24<sup>th</sup>, 2021.

A motion was made by Debby Shufflebarger and seconded by James Sammons to approve the claims.

A motion was made by Debby Shufflebarger and seconded by James Sammons to approve the financial statement.

Being no further business, a motion was made by Debby Shufflebarger and seconded by James Sammons to adjourn the meeting.

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David Michael Rowe, President

Debby Shufflebarger, Member

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**James Sammons, Member  
Treasurer**

**Attest:**

**Judy M. King, Clerk/**