



Town of Kentland Building Development

300 N. Third Street, Kentland, IN 47951
(219) 613-8242 | Fax: (219) 474-9430

FOR OFFICE USE ONLY

DATE RECEIVED: _____
PERMIT #: _____
DATE ISSUED: _____
RECEIPT: _____
DATE PAID: _____

APPLICATION FOR PERMIT Building Commissioner, Kentland, Indiana

PERMIT TYPE:

- | | |
|--------------|---------------------------------|
| Conventional | Accessory |
| Manufactured | Garage |
| Commercial | Electric |
| Mobile Home | Pool: Temporary Permanent |
| Multi-Family | Amps: _____ |
| Remodel | Filter Type: _____ |
| Addition | Fenced Area: _____ |
| Demolition | Other: _____ |
| Sign | _____ |

DATA - Manufactured Home/Mobile Home

Manufacturer: _____
Model Name: _____
Model Year: _____

OWNER INFORMATION:

Name of Applicant: _____	Date of Application: _____
Address: _____	Home Phone: _____ Work Phone: _____
	Cell Phone: _____ Pager #: _____
Owner of Real Estate: _____	
Address: _____	

PROPERTY INFORMATION:

Legal Description of Property: _____

Map #: _____ Tax ID #: _____

Flood Plain: Yes No Zoning: _____ Township: _____

Type of Structure: _____ Proposed Use: _____

Location Directions: _____

BUILDING DETAILS:

Setbacks	Front: _____	Side: _____	Rear: _____	Other Structures: _____
Building	Width: _____	Length: _____	Height: _____	Square Feet: _____
Footing	Depth: _____	Width: _____		
Foundation	Type: _____	Width: _____		
Floor Joist	Size: _____	_____ "O.C.		
Exterior Walls	Size: _____	_____ "O.C.		
Exterior	Sheeting	Siding		
Interior Walls	Size: _____	_____ "O.C.		
Insulation	Type: _____	R-Value: _____		
New Construction Cost	\$ _____			
Chimney Info.	_____			
Engineered Trusses	_____ "O.C.			
Rafters	Size: _____	_____ "O.C.		
Ridge Beam	Size: _____	_____ "O.C.		
Roof Type	Sheeting: _____	# Paper: _____		
Shingle	Type: _____	Ins. Type: _____	R-Value: _____	
Septic Permit	#: _____			
Well Permit	#: _____			

CONTRACTOR INFORMATION:

	Company Name	Phone	Newton County Registration Number
General	_____	_____	_____
Electrical	_____	_____	_____
Plumbing	_____	_____	_____
Mechanical	_____	_____	_____
Excavation	_____	_____	_____
Concrete	_____	_____	_____
Carpentry	_____	_____	_____
Roofing	_____	_____	_____
Insulation	_____	_____	_____
Drywall	_____	_____	_____
Masonry	_____	_____	_____
Painting	_____	_____	_____
Gutters	_____	_____	_____
Other	_____	_____	_____

SUBMITTAL REQUIREMENTS:

THE FOLLOWING STEPS NEED TO BE COMPLETED TO OBTAIN A BUILDING PERMIT

1. Driveway permit from Newton County Highway Department (219) 285-2595
 2. Septic & well permits from Newton County Health Department (219) 285-2052
 3. Completed building permit application (219) 285-6080
 4. Plat of survey and/or site plan showing the following:
 - A. Lot dimensions
 - B. Location and dimensions of all improvements
 - C. Setbacks from all property lines, septic & structures
 5. Building prints/plans
 - A. Footing & foundation
 - B. Floor plans
 - C. Cross section
-

INSPECTION SCHEDULE:

THE OWNER OF A PERMIT IS REQUIRED TO NOTIFY THE BUILDING DEPARTMENT DURING WORKING HOURS, AT LEAST 24 HOURS IN ADVANCE, WHEN CONSTRUCTION IS READY FOR INSPECTION.

1. Footing pre-pour (prior to concrete)
2. Foundation (prior to backfill)
3. Rough-in (prior to insulation)
4. Insulation (prior to wallboard)
5. Final (prior to occupancy)

INSPECTION OF WORK FOUND TO BE INCOMPLETE OR NOT READY FOR INSPECTION IS SUBJECT TO AN ASSESSMENT OF A RE-INSPECTION FEE OF \$30.00

BUILDING PERMIT FEES:

RESIDENTIAL PERMITS ARE FIGURED AT 20 CENTS PER SQUARE FOOT. COMMERCIAL PERMITS ARE FIGURED AT 40 CENTS PER SQUARE FOOT. MINIMUMS AND MAXIMUMS AS NOTED BELOW.

TYPE	MINIMUM	MAXIMUM	COST
Single Family Dwelling	\$200.00	\$400.00	\$.20/SQ FT
Multi-Family Dwelling *	\$100.00 per unit	-	-
Manufactured	\$200.00	\$400.00	\$.20/SQ FT
Mobile Home	\$.20/SQ FT	\$200.00	\$.20/SQ FT
Residential Addition/Remodel	\$.20/SQ FT	\$200.00	\$.20/SQ FT
Garage/Post Frame	\$.20/SQ FT	\$200.00	\$.20/SQ FT
Accessory	\$50.00	\$100.00	\$.20/SQ FT
Commercial*	\$400.00	\$1,000.00	\$.40/SQ FT

* ALL MULTI-FAMILY AND COMMERCIAL PERMITS REQUIRE A \$30.00 FEE PER INSPECTION PAYABLE ON FINAL INSPECTION.

PERMIT & PETITION FEES			
Electric Service	\$50.00	Minor Subdivision	\$100.00
Swimming Pools	\$100.00	Water Tap	\$400.00
Signs (larger than 4 sq. ft.)	\$100.00	Sewer Tap	\$300.00
Change of Land Use	\$200.00	Commercial Sewer Tap	\$350.00
Variance	\$150.00	Demolition Permit	\$50.00
Special Exception	\$150.00	Deck	\$25.00
Subdivision	\$200.00		

Applicant represents that all details of the proposed structure will comply in all respects with minimum requirements as provided in the building and zoning ordinances of Newton County, Indiana, and of the State Building Code of the State of Indiana. Applicant acknowledges and agrees that any violation of the county ordinances or state law with respect to building or zoning, as well as failure to abide by the terms of this application, will result in legal action by the Building Commissioner. The applicant further acknowledges and agrees that any such legal action required on behalf of Newton County Building Commissioner will be at the expense of the applicant including but not limited to, court costs and attorney's fees.

THE APPLICANT ACKNOWLEDGES THAT THE INFORMATION PROVIDED AND CONTAINED WITHIN THIS DOCUMENT IS PART OF THIS APPLICATION AND THAT THE APPLICANT IS BOUND BY SAID INFORMATION.

APPLICANT'S SIGNATURE _____ DATE _____

APPROVED BY _____ APPLICATION DENIED _____

RECEIVED PERMIT FEE \$ _____ DATE _____

Clerk Treasurer, Town of Kentland

