

# Kentland Airport Board

## MINUTES

To: Jim, Debby, Mike, Pat, IN Dept. of Aviation  
From: Jim Butler  
Subject: Airport Board Meeting, Tuesday, October 4, 2021

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Deiter, Jake Shufflebarger, Terry Hafstrom, and Jerry Carlson. Chuck Classen, Airport Manager and FBO, Joe Worley, Hanson Professionals and Andy Yergler were also present.

### **Old business:**

At the May meeting Terry Hafstrom pointed out the boards around the bottoms of several hangars have rotted and need to be replaced. Chuck will contact Dennis Richey to ask for a quote.

In the May meeting Chuck submitted bids for replacing the roof on Hangar 4. JAGG Premium Roof Systems submitted the lowest bid for the desired roofing thickness of 26 gauge and 6" downspouts at \$20,842.63. Jim reported that he discussed this with the Town Council and it was their desire to retain our Covid grant money in case it is needed in 2022 as matching funds for phase 3 of the Stormwater/West Ramp project.

At the May July meeting Ken Ross reported that the FAA has advised us that the corn that has been grown in previous years off the west end of the runway is too close and impinges on the safety area. Ken stated that after the soybeans are removed this area will be staked off and planted in grass so that it is protected and kept within FAA regulations. We can probably sell hay from this area as it is a low growing crop.

### **New Business:**

1) Fuel sales for September were \$3,674.72. Year to date fuel sales in dollars was \$19,159.76.

2) Chuck's written report indicated the amount of AvGas on hand as of the end of September was 1,927 gallons. The amount of Jet-A was 716 gallons.

3) There were 108 observed or evidenced aircraft movements for the month of September. It should be noted that of the 1008 aircraft movements for the year, 322 were for people flying in to do business at the airport, i.e., purchasing fuel, getting repairs done on their airplanes, etc. There have been 40 flights so far this year for people flying here to do business off the airport in the community. Another 182 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 336 operations for aerial applicators.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

Chuck informed the board that he is retiring from being the Airport Manager and FBO and his last day will be the January, 2022 Airport Board meeting.

Jim introduced Andy Yergler to the board. Andy is a pilot with American Airlines and is interested in becoming the Airport Manager.

Chuck's written report indicated the airport misc. income for the month of September was \$35.00 from Global Aviation for work performed, excluding hangar rents.

Chuck's written report also indicated the expenses for September were \$673.03. These expenses were \$662.99 to Hopkins Electric materials and labor to repair various lights, and \$10.04 to K3 Valley Publishing to publish the special meeting in September. Jerry made a motion to approve these monthly expenses, Terry Deiter seconded the motion which passed unanimously.

Chuck reported that the hangar door cables for Hangar #1 are fraying and need to be replaced. This is a safety item because if the cables break the door will fall and could injure someone or damage an aircraft. Jake made a motion to authorize Chuck to have the cables replaced. Terry Deiter seconded the motion which passed unanimously.

The stormwater/west ramp project is well underway with the storage devices installed

and covered with stone and topsoil. The catch basins and drainage tiles to the storage facility are being installed. The construction of the taxiway is scheduled to begin in mid to late October however, the temperature must be at least 50 degrees and rising for any laying of asphalt. If the weather cooperates, the taxiway will be complete this year. If the weather doesn't cooperate the laying of the asphalt will have to wait until next spring. The west ramp will be brought to grade and covered with stone.

Two pay requests with resolutions were presented for the Storm Water/West Ramp project. One pay request in the amount of \$25,708.00 with a local match of \$0.31 and the second pay request in the amount of \$572,313.00 with a local match of \$0.58. Jim circulated resolutions to all board members who unanimously signed signifying their approval. The pay requests were then dropped off in the Drop Box at the Town Hall for review and approval by Judy. Once we receive Judy's approval a notice to submit will be given to Ken Ross so he can submit the pay requests to the FAA for funding.

Due to scheduling conflicts, the November meeting will be held on Wednesday, 11/3/21.

There being no further business, Terry Deiter motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

**Jim**