

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, June 7, 2021,

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jacob Shufflebarger, Terry Hafstrom, Jerry Carlson, and Terry Dieter. Chuck Classen, FBO, Ken Ross, NGC and Joe Worley, Hanson Professional Services, were also present.

Old business:

At the May meeting Terry Hafstrom pointed out the boards around the bottoms of several hangars have rotted and need to be replaced. Chuck will contact Dennis Richey to ask for a quote.

A new man-door has been received for Hangar 4 and Chuck is working with Denny Richie to have it installed.

New Business:

- 1) Fuel sales for May were \$829.39. Year to date fuel sales in dollars were \$4,748.00.
- 2) Chuck's written report indicated the amount of AvGas on hand as of the end of May is 1,131 gallons. The amount of Jet-A remained at 1786 gallons.
- 3) There were 48 observed or evidenced aircraft movements for the month of May. It should be noted that of the 205 aircraft movements for the year, 68 were for people flying in to do business at the airport, i.e., purchasing fuel, getting repairs done on their airplanes, etc. There have been 23 flights so far this year for people flying here to do business off the airport in the community. Another 48 aircraft movements for the year

were for aircraft based at Kentland flying for business reasons. There have been 0 operations for aerial applicators.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

Chuck's written report indicated the airport misc. income for the month of May was \$775.00 from the sale of hay, excluding hangar rents.

Chuck's written report also indicated the expenses for May were \$3,233.12. These expenses were \$81.95 for ink cartridges, Wicker Car Care to clean and deodorize the car to get rid of a terrible mouse smell, \$300.00, Watseka Chrysler to repair the brake sensor, service and repair wiring chewed by mice, \$834.29 and PEMCO for repairs to the aircraft fueling system, \$2,016.88. This repair was to the emergency shut-off section of the system so in the event of a fire the fuel system can be quickly shut down. Jerry made a motion to approve these monthly expenses, Jacob seconded the motion which passed unanimously.

Chuck reported that the weather system is broadcasting incorrect wind direction information and that a repair part is need which will cost approximately \$135.00. Jake made a motion to authorize Chuck to make this purchase, seconded by Jerry. The motion passed unanimously.

Chuck presented a quote from Garrett Maintenance Inc. in the amount of \$3,974.00 to seal cracks and apply sealer areas of the asphalt taxiways and drive to help extend their useful life. Jerry made a motion to authorize this expense. Terry Dieter seconded the motion which passed unanimously.

Chuck said the regular meeting in July will be right after the July 4 holiday. The board voted to change the meeting date in July to July 12.

Chuck submitted bids for replacing the roof on Hangar 4. TS Construction was the lowest bidder with a bid of \$12,958,86, however the thickness of the roofing metal was not specified. JAGG Premium Roof Systems submitted several bids ranging from \$14,640.29 to \$24,619.42, depending on the thickness of the roofing metal selected. Jake advised the board that a minimum thickness of 26 gauge is required in this area to

adequately withstand a reasonable hail storm. Chuck will get back with TS Construction for clarification of what was bid.

As required by the FAA, the board solicited bids for an engineering consultant. This request for bids was advertised as specified in the FAA bidding procedure. One bid was received from Hanson Professional Services. After discussion, the board felt Hanson would be a good fit for our airport. Jim made a motion to accept the bids and appoint Hanson Professionals as the airport's engineering consultant. Jake seconded the motion which passed unanimously.

Ken gave the Engineer's report and the Grant Funding Status

3-18-0025-014-2020

This grant is for the first phase of construction for the West Aircraft Apron. The funds allocated to date are \$1,000,000, of which 100% is funded by the FAA. The grant has an available balance of \$991,500.00.

3-18-0025-016-2021

This pending grant is for the second phase of construction for the West Aircraft Apron. The funds anticipated are \$1,064,763.34, of which 1,064.763.00 is funded by the FAA. The Town will be required to come up with the \$0.34.

West Parking Apron

Superior was available to find a drainage tile contractor who had an opening in their schedule. They will be installing the 12 inch tile across the Dr. Simon's land on Wednesday and Thursday of this week. As mentioned previously, Superior has agreed to hold their prices on the additive work bid next year. NGC has prepared a contract amendment to increase Superior's contract amount by \$444,928.32 to \$1,412.282.49. Jake made a motion to authorize this amendment with Notice To Proceed pending execution of Grant AIP-016. Terry Dieter seconded the motion which passed unanimously.

A bid opening was held on Friday, 06/04/21, for the Division B, Bituminous Paving package. This work includes the Base Bid for the paving of the parallel taxiway from the existing ramp to the end of Runway 09. In addition, an additive bid was sought for the placement of crushed aggregate in the area of the future apron. Two bids were received, one from Town and Country and the other from Milestone. Other line items were included for fine tuning to get the most value for the available funding. Town and Country is the lowest bidder for every tier. Jake made a motion to accept the bids and select Town and Country as the winning bidder. Jerry seconded the motion which passed unanimously.

For Division B, NGC prepared Task Order 07 for the repackaging of the plans, bidding services, submittals and RFI review and the preparation of the grant pre-application and final application. All other services relative to the construction and grant administration are anticipated to be provided by Hanson. NGC's fee proposal for the services anticipated is \$37,000.00. Jake made a motion to authorize this expense. Terry Dieter seconded the motion which passed unanimously.

An FAA Grant Application that provides 100% of the funding for the second phase has been prepared for final signature. Last week, INDOT contacted Ken and told him they had about \$58,000.00 of additional funding to add to our program. This increased the 100% grant to \$1,064,763.34, which also includes up to \$157,000 of funding for construction services of both Division A and B, (phase 1 and 2), for the new consultant. Jake made a motion to accept the grant and authorize Jim to sign the necessary grant documents as they are received from the FAA. Jerry seconded the motion which passed unanimously.

There being no further business, Jerry motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim