

# Kentland Airport Board

## MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation  
From: Jim Butler  
Subject: Airport Board Meeting, Monday, May 3, 2021,

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jacob Shufflebarger, Terry Hafstrom, Jerry Carlson, and Terry Dieter. Chuck Classen, FBO, was also present.

### **Old business:**

Information sent by Jim (follow-up from the last meeting). In the August meeting Jim reported that the FAA does not have the funds to build the entire Stormwater/West Ramp project this year, but does have the funds for the Stormwater part of the project as well as grading for the West Ramp part of the project. Those portions of the project have been sent out for bids. The balance of the project is expected to be completed next year. All necessary paperwork for the easement, required for starting the construction was signed by the appropriated parties and is now in the hands of the Engineer. He has been in touch with the farm tenant to coordinate the start of Construction of the Stormwater project.

Chuck is continuing to seek estimates for a new steel roof on hangar #4. As well, Chuck continues to search for an answer to monitoring the ramp during "off hours" and especially for the Aerial Applicator season.

The fuel issues mentioned in last month's meeting, dealing with pump "prime" have been dealt with in the short-term by closing a "manual" valve (due to the failure of an inline solenoid valve). The new valve has been received, but is waiting for installation by PEMCO, the fuel system services group, who is currently behind schedule in replacing automotive systems, elsewhere, prior to a statutory deadline. When they satisfy those requirements, they will be installing our valve and flow testing the 100LL system for accuracy.

## **New Business:**

- 1) Fuel sales for April were \$ 1,279.47. Year to date fuel sales in dollars were \$3,918.61.
- 2) Chuck's written report indicated the amount of AvGas on hand as of the end of April is 1,315 gallons. The amount of Jet-A remained at 1786 gallons.
- 3) There were 23 observed or evidenced aircraft movements for the month of April. It should be noted that of the 157 aircraft movements for the year, 14 were for people flying in to do business at the airport, i.e., purchasing fuel, getting repairs done on their airplanes, etc. There have been 3 flights so far this year for people flying here to do business off the airport in the community. Another 2 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 0 operations for aerial applicators.

The Board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please indicate if your flight is for business, pleasure, training, etc.

Chuck's written report indicated the airport misc. income for the month of April was \$0.00, excluding hangar rents.

Chuck's written report also indicated the expenses for April were \$651.35. These expenses were \$19.99 to Global Aeronautics for a charging cord for the pilot lounge, \$204.70 to Hopkins Electric for repairs to the Rwy 09 PAPI System (reported last month) and \$ 426.66 for (2) replacement batteries for the Snow Blower (missed last month). Jerry made a motion to approve these monthly expenses, Jacob seconded the motion which passed unanimously.

Chuck will ask TJ to spray the weeds that are growing in the cracks between the concrete ramp and asphalt taxi ways. He will also discuss with TJ a new source for crack sealing. The board is disappointed with Seal Pro because they neglected to clean the sealant overspray from the terminal building when they had promised to do so.

Terry Hafstrom pointed out the boards around the bottoms of several hangars have rotted and need to be replaced. Chuck will contact Dennis Richey to ask for a quote.

A new man-door has been ordered for Hangar 4 and once it arrives it will be installed.

Jim relayed the engineer's report which had been given to him by Ken Ross. The COVID grant of \$9,000.00 has been received and Ken is working with Judy to submit appropriate expenses to the FAA so the money can be drawn. Terry made a motion to approve Jim signing the Cares Act Airport Grant Close-out Report as well as resolution 050321-1 to approve an AIP pay request for grant AIP No. 3-18-0025-014-2020. Jerry seconded the motion which passed unanimously. This AIP grant is for the first phase of construction for the Stormwater/west ramp project and covers design and bidding expenses.

Jake made a motion to approve a resolution to authorize a pay request for AIP No. 3-18-0025-015-2021. Terry seconded the motion which passed unanimously. This grant is for the second phase of construction (the taxi ways to connect to the runway) and covers the bidding expenses.

The Stormwater/West Ramp project is being delayed until late summer/early fall so the first and second phases can be combined. The contractor for the first phase has agreed to hold their prices and we believe that by combining the first and second phase we will see a cost savings. The local match for the second phase will be paid by the FAA due to the most recent COVID legislation. This is a savings to the town of approximately \$50,000 for phase 2, which is in addition to the \$50,000 savings we had last year for phase 1.

There being no further business, Jim motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

**Jim**