

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, March 1, 2021

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jacob Shufflebarger, Jerry Carlson, Terry Haffstrom and Terry Dieter. Chuck Classen, FBO, was also present.

Old business:

In the August meeting Jim reported that the FAA does not have the funds to build the entire Stormwater/West Ramp project this year, but does have the funds for the Stormwater part of the project as well as grading for the West Ramp part of the project. Those portions of the project have been sent out for bids. The balance of the project is expected to be completed next year. At this time we believe the local matching funds required will be 5% of that portion of the project, or approximately \$55,000.00.

At the August meeting Chuck reported he had consulted with a foam insulation contractor regarding the roof leakage on hangar 4. After examining the roof the contractor told Chuck the holes around the nails have worn quite large and the roof needs to be replaced. Chuck is going to get a cost for a steel roof.

At the August meeting Jim reported that we have the opportunity to upgrade the weather station to include ceiling and visibility. He also mentioned that Hangar 4 needs a new roof and that there is a possibility that we could have some local match funding needed for the Stormwater/West Ramp project portion that will be completed next year. After discussion the board authorized Jim to speak with the Town Council and if they are in favor to obtain the costs for all three of these projects and approach the county for a grant. These costs won't be known until late this year or maybe even into the first or second quarter of next year. This discussion is just for planning purposes at this time.

At the October meeting Jim reported that he and Chuck inspected the runway and found a place where apparently lightning had struck, causing 4 holes. These holes are much smaller than the previous lightning strike and should be easily repaired by filling with hydraulic cement. Chuck will talk to TJ and ask him to repair the holes with hydraulic

cement. During this inspection several holes in the mastic sealant between the concrete slabs were also found. Terry made a motion to authorize Jim to work with Seal Pro to get the sealant replaced/repared up to an amount of \$5,000.00. Jake seconded the motion which passed unanimously. Jim will work with the Town Council prior to incurring any expense to make sure funds are available to cover this amount. This wasn't able to be accomplished before the weather turned cold and will be addressed in the spring.

New Business:

1) Fuel sales for February were \$462.34. Year to date fuel sales in dollars were \$718.93.

2) Chuck's written report indicated the amount of AvGas on hand as of the end of February is 2026 gallons and the amount of JetA was 1786 gallons.

3) There were 32 observed or evidenced aircraft movements for the month of February. It should be noted that of the 74 aircraft movements for the year, 8 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 6 flights so far this year for people flying here to do business off the airport in the community. Another 16 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 0 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck's written report indicated the airport income for the month of February was \$95.00 from Global Aeronautics.

Chuck's written report indicated the expenses for February were \$918.64. These expenses were \$876.65 to Global Aeronautics for Hangar 1 lights, a tire for the snow blower and work on the snow blower, \$41.99 to Hopkins Electric for a pitchfork to remove an opossum who had taken up residence under the hood of the crew car. Terry Dieter made a motion to approve the expenses, Jerry seconded the motion which passed unanimously.

Jim reported the Engineer's report, which was relayed to him via email from Ken Ross. The West Ramp/Stormwater project is proceeding. The easement for the Simonds property has been received from Pat's office and has been sent to Dr. Simonds for signature. Ken Ross, the State of Indiana and the FAA are discussing the possibility of combining the second half of the stormwater/west ramp project with the half that has already been funded and completing all of the construction at the same time. The

second half bid requests will go out towards to end of March so we can further explore this possibility.

Jim reported that the FAA sent a pre-populated grant application for a new round of CARES Covid funding. The airport should receive about \$9000.00 from this grant. Jim signed and returned the grant application. These funds can be held and used to help fund the local match for the stormwater/west ramp project.

Chuck reported the problem with the fuel farm has been identified and a new valve is on order. He also reported he found an economical source for the replacement placards at the fuel farm. The existing placards have become faded by the sun and replacements are needed to pass our inspections by the state and FAA.

There being no further business, Jake motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim