

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, November 2, 2020

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Dieter, Terry Hafstrom and Jacob Shufflebarger. Chuck Classen, FBO, was also present.

Old business:

In the August meeting Jim reported that the FAA does not have the funds to build the entire Stormwater/West Ramp project this year, but does have the funds for the Stormwater part of the project as well as grading for the West Ramp part of the project. Those portions of the project have been sent out for bids. The balance of the project is expected to be completed next year. At this time we believe the local matching funds required will be 5% of that portion of the project, or approximately \$55,000.00.

At the August meeting Chuck reported he had consulted with a foam insulation contractor regarding the roof leakage on hangar 4. After examining the roof the contractor told Chuck the holes around the nails have worn quite large and the roof needs to be replaced. Chuck is going to get a cost for a steel roof.

At the August meeting Jim reported that we have the opportunity to upgrade the weather station to include ceiling and visibility. He also mentioned that Hangar 4 needs a new roof and that there is a possibility that we could have some local match funding needed for the Stormwater/West Ramp project portion that will be completed next year. After discussion the board authorized Jim to speak with the Town Council and if they are in favor to obtain the costs for all three of these projects and approach the county for a grant. These costs won't be known until late this year or maybe even into the first or second quarter of next year. This discussion is just for planning purposes at this time.

At the August meeting Chuck reported that the hangar doors once again need to be adjusted. Being reluctant to work on these doors from a tall ladder Chuck requested the authority to hire this work done. Terry made a motion to approve this expense, seconded by Jake. The motion carried unanimously.

New Business:

1) Fuel sales for October were \$2,533.77. Year to date fuel sales in dollars were \$21,327.13.

2) Chuck reported that the amount of AvGas on hand as of the end of October is 2899 gallons and the amount of JetA was 1863 gallons.

3) There were 72 observed or evidenced aircraft movements for the month of October. It should be noted that of the 978 aircraft movements for the year, 324 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 56 flights so far this year for people flying here to do business off the airport in the community. Another 179 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 150 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the airport income for the month of October was \$1,315.00 from Global Aeronautics and Townsend Aviation (aerial applicator).

Chuck reported the expenses for October were \$3,714.82 which was for printer ink, \$31.99, \$1,230.83 to Hopkins Electric for bulbs and electrical components for runway lights and \$2,452.00 to QT Pod for the yearly maintenance agreement and cell phone plan for the fuel farm (this amount should be taken from the Fuel Account as the price of fuel includes an allowance to be accumulated for these expenses). Terry Deiter made a motion to approve the expenses. Jake seconded the motion which passed unanimously.

Jim reported that he and Chuck inspected the runway and found a place where apparently lightning had struck, causing 4 holes. These holes are much smaller than the previous lightning strike and should be easily repaired by filling with hydraulic cement. Chuck will talk to TJ and ask him to repair the holes with hydraulic cement.

During this inspection several holes in the mastic sealant between the concrete slabs were also found. Terry made a motion to authorize Jim to work with Seal Pro to get the sealant replaced/repaired up to an amount of \$5,000.00. Jake seconded the motion which passed unanimously. Jim will work with the Town Council prior to incurring any expense to make sure funds are available to cover this amount.

Jim reported the Engineer's report, which was relayed to him via email from Ken Ross.

The West Ramp/Stormwater project is proceeding. Ken is going over submittals from the contractor. Once that is complete the contractor will move on-site and commence construction. Ken expects construction to commence in early November and the contractor intends to complete the project during the fall and winter months.

The FAA has requested we update our 5 year Capital Improvement Plan. This is a rolling 5 year plan that has to be updated yearly. The airport is not eligible for grants if this plan is not kept up to date. Ken Ross will help update the plan to the FAA's satisfaction.

There being no further business, Terry Deiter motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim