

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, October 5, 2020

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Dieter, Jerry Carlson, Terry Hafstrom and Jacob Shufflebarger. Chuck Classen, FBO, was also present.

Old business:

Seal Pro completed almost all of the sealing. There is one crack in terminal parking area and two tie downs on the ramp that still need to be sealed. When sealing near the taxi lines some of the black sealant go on the yellow stripes. Seal Pro is going to return and repaint the stripes with the reflective glass beads, seal the areas mentioned above and clean the sealant from the windows and doors. Then the job will be complete. Chuck reported this is still in progress. Jim will contact Seal Pro to help get this completed.

In the August meeting Jim reported that the FAA does not have the funds to build the entire Stormwater/West Ramp project this year, but does have the funds for the Stormwater part of the project as well as grading for the West Ramp part of the project. Those portions of the project have been sent out for bids. The balance of the project is expected to be completed next year. At this time we believe the local matching funds required will be 5% of that portion of the project, or approximately \$55,000.00.

At the August meeting Chuck reported he had consulted with a foam insulation contractor regarding the roof leakage on hangar 4. After examining the roof the contractor told Chuck the holes around the nails have worn quite large and the roof needs to be replaced. Chuck is going to get a cost for a steel roof.

At the August meeting Jim reported that we have the opportunity to upgrade the weather station to include ceiling and visibility. He also mentioned that Hangar 4 needs a new roof and that there is a possibility that we could have some local match funding needed for the Stormwater/West Ramp project portion that will be completed next year. After discussion the board authorized Jim to speak with the Town Council and if they are in favor to obtain the costs for all three of these projects and approach the county for a

grant. These costs won't be known until late this year or maybe even into the first or second quarter of next year. This discussion is just for planning purposes at this time.

At the August meeting Chuck reported that the hangar doors once again need to be adjusted. Being reluctant to work on these doors from a tall ladder Chuck requested the authority to hire this work done. Terry made a motion to approve this expense, seconded by Jake. The motion carried unanimously.

New Business:

1) Fuel sales for September were \$2,512.32. Year to date fuel sales in dollars were \$21,327.13.

2) Chuck reported that the amount of AvGas on hand as of the end of September is 3385 gallons and the amount of JetA was 2109 gallons.

3) There were 170 observed or evidenced aircraft movements for the month of September. It should be noted that of the 906 aircraft movements for the year, 292 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 52 flights so far this year for people flying here to do business off the airport in the community. Another 159 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 150 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the airport income for the month of September was \$225.00 from Global Aeronautics.

Chuck reported the expenses for September were \$1,936.02 which was for roller chain to repair the fuel hose reel, \$27.84, \$1,908.18 to PEMCO for a valve for the AvGas fuel terminal to prevent flow-back and the pump losing prime. Jake made a motion to approve the expenses. Terry Deiter seconded the motion which passed unanimously.

Chuck reported the JetA pump is repaired and working well.

Chuck reported the snow blower has been checked out and appears to be in good working order. Jake made a motion to change the oil and service the blower. It hasn't had very many hours since the last oil change and servicing but it has been over two years ago. Jerry seconded the motion which passed unanimously.

Jim reported the Engineer's report, which was relayed to him via telephone from Ken Ross.

The West Ramp/Stormwater project is proceeding on schedule. The contractor and NGC are preparing some shop drawings, material is being ordered, etc. Ken expects construction to commence in early November and the contractor intends to complete the project during the fall and winter months.

There being no further business, Jake motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim