

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, June 1, 2020

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Dieter, Jerry Carlson and Jacob Shufflebarger. Chuck Classen, FBO, was also present.

Old business:

There were no meeting held in April or May, 2020, due to the Covid-19 Pandemic.

Seal Pro is currently working to seal the cracks in the pavement in the turnaround areas at the ends of the runway, taxiways, drive and parking area. They are also sealing the joint where the asphalt paving meets the concrete ramp. After sealing the cracks they are sealing the entire top surface of the asphalt areas. The cost for the sealing was approved at the April meeting of the Town Council.

In the January meeting Ken Ross of NGC gave the Engineer's report. Things are proceeding very well with our Stormwater/West Apron project. Ken has been discussing this project with the FAA as well as INDOT and they have told him to expect a grant in the \$800,000 to \$900,000 range. This will result in a higher local match than the \$35,000 we were anticipating. The local match for a grant this size will be approximately \$50,000 however, the timing of the project will probably allow us to spread the local match commitment over this year and next year.

Ken further reported that the airport receives a non-primary entitlement grant of \$150,000 every year. We have been rolling this amount forward each of the last four years letting it accumulate for a larger project. However, the FAA will only allow this to accumulate for so long and then they start taking back anything older than four years. It is imperative we use that money this year or we will lose it at the rate of \$150,000 per year.

In the December meeting Chuck reported that he consulted Smart Roofing with regards to the water getting into hangars three, four and five. Smart told him it would be best to

get an open-cell foam sprayed into the roof vent area which will still allow air to vent but allow the water to blow into the hangar. Chuck will contact two different companies to obtain costs for this work and determine if this is the best solution. This was discussed again at the January meeting and Chuck will discuss putting in discreet vents with Smart Roofing instead of the ridge vent.

At the February meeting Chuck reported that the rent for Hangar #6 is delinquent and the former tenants seem to be avoiding his calls and other attempts to collect. It was discussed getting Pat involved for collection, however, the attorney fees would very likely be more than what is owed. Since these people seem to be gone we will have to absorb this loss.

For the February meeting Ken Ross reported via email that everything is still the same as last month with regards to the Stormwater/West Ramp project. Some of the property that is being farmed on the west side of the airport will be required for this project and this should be taken into consideration when renting the acres for farming. There is a very good chance any crop that is planted on this acreage will be harvested by the time construction occurs but we cannot say for sure until the bids are accepted and the schedule is adopted.

Jim reported that he is having no luck in finding a mechanic or airport manager but is continuing to look. Chuck has agreed to continue to operate the airport but is continuing to wind down his aircraft repair business.

Jim reported that he discussed the inquiry by Jeff Dungan about hangar space large enough for his aerial applicator operation, including office space and water. Jim discussed this opportunity with community members and discussed with Dungan that an investor may be able to be found to erect the hangar if he would sign a long term lease. No further contact has been received from Dungan and Jim believes he has either shelved the idea due to the current economic situation or found another alternative.

New Business:

1) Fuel sales for May were \$1,710.27. Year to date fuel sales in dollars was \$6,086.27 as compared to \$9,448.54 for the same period last year. However, year to date fuel sales in gallons was 2152 this year as compared to 1664 for the same period last year. The reduction in dollars is due to the cheaper cost, therefore price, of the fuel. This indicates that even though we are experiencing a pandemic, and local flying is down considerably, our transient business seems to be doing quite well, resulting in our fuel sales in gallons being up 29%.

2) Chuck reported that the amount of AvGas on hand as of the end of May not available because the software provider who operates the billing side of the fuel sales is down country wide.

3) There were 64 observed or evidenced aircraft movements for the month of May. It should be noted that of the 241 aircraft movements for the year, 108 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 12 flights so far this year for people flying here to do business off the airport in the community. Another 42 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 0 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the expenses for June were \$15.37 which was for the foam padding for the towbar and batteries for the weather system. Terry made a motion to approve the expenses. Jerry seconded the motion which passed unanimously.

Chuck reported that he has found a camera for less than \$200 that seems like it has the capability to view and record the ramp area. This will make it possible for him to record and invoice the activity by the aerial applicators much more accurately and resolve disputes. Terry made a motion to approve the purchase of this camera. The motion was seconded by Jake and passed unanimously.

There being no further business, Terry motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim