

Kentland Airport Board

MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, August 3, 2020

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Dieter and Jacob Shufflebarger. Chuck Classen, FBO, was also present.

Old business:

Seal Pro completed almost all of the sealing. There is one crack in terminal parking area and two tie downs on the ramp that still need to be sealed. When sealing near the taxi lines some of the black sealant go on the yellow stripes. Seal Pro is going to return and repaint the stripes with the reflective glass beads, seal the areas mentioned above and clean the sealant from the windows and doors. Then the job will be complete. Chuck reported this is still in progress.

Jim reported that Chuck, Ken Ross and he attended the July meeting of the county Drainage Board. Jim and Ken explained to the board that a drainage permit is needed and it has been held up in beauracracy between the County Surveyor and the firm that was hired to review the application. After reviewing the technical details of the project the drainage board voted unanimously to approve the permit.

Jim reported that the FAA does not have the funds to build the entire Stormwater/West Ramp project this year, but does have the funds for the Stormwater part of the project as well as grading for the West Ramp part of the project. Those portions of the project have been sent out for bids. The balance of the project is expected to be completed next year.

Chuck consulted with a foam insulation contractor regarding the roof leakage on hangar 4. After examining the roof the contractor told Chuck the holes around the nails have worn quite large and the roof needs to be replaced. Chuck is going to get a cost for a steel roof.

Jim reported that he is having no luck in finding a mechanic or airport manager but is

continuing to look. Chuck has agreed to continue to operate the airport but is continuing to wind down his aircraft repair business.

New Business:

- 1) Fuel sales for July were \$3,565.98. Year to date fuel sales in dollars was \$16,662.54.
- 2) Chuck reported that the amount of AvGas on hand as of the end of July is 5609 gallons and the amount of JetA was 409 gallons.
- 3) There were 233 observed or evidenced aircraft movements for the month of July. It should be noted that of the 646 aircraft movements for the year, 230 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 28 flights so far this year for people flying here to do business off the airport in the community. Another 107 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 118 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the airport income for the month of July was \$20.00 from Global Aeronautics.

Chuck reported the expenses for July were \$497.94 which was for bird proofing compound for the carport from Hopkin's Electric, (\$10.49), restroom supplies, hand sanitizer, printer supplies, telephone and data cable to move the internet router to a location that works better and parts to repair runway lights. Terry made a motion to approve the expenses. Jake seconded the motion which passed unanimously.

Jim reported that it is time to renew the insurance policy for the aviation liability exposure for the airport. We can keep the same policy we currently have, with a deductible of \$1000 for approximately a \$300 increase over last year. Or we could increase our deductible to \$2000 for approximately \$300 less than what our cost was last year. Given our excellent history of no losses Terry made a motion to purchase the policy with a \$2000 deductible, seconded by Jake. Motion carried unanimously.

Jim reported that we have the option of purchasing insurance for terrorism. After discussion the board reached a decision that we thought our exposure to terrorism is very low and this coverage probably isn't warranted. Terry made a motion to decline the coverage. Jake seconded the motion which passed unanimously.

Jim reported that we have the opportunity to upgrade the weather station to include ceiling and visibility. He also mentioned that Hangar 4 needs a new roof and that there is a possibility that we could have some local match funding needed for the Stormwater/West Ramp project portion that will be completed next year. After discussion the board authorized Jim to speak with the Town Council and if they are in favor to obtain the costs for all three of these projects and approach the county for a grant. These costs won't be known until late this year or maybe even into the first or or second quarter of next year. This discussion is just for planning purposes at this time.

Chuck reported that Jake did a lot of work to relocate the telephone booster and he appreciated Jake's work very much. The board would like to thank Jake for his hard work.

Chuck reported that the hangar doors once again need to be adjusted. Being reluctant to work on these doors from a tall ladder Chuck requested the authority to hire this work done. Terry made a motion to approve this expense, seconded by Jake. The motion carried unanimously.

Chuck reported the gear drive for the JetA pump is defective causing unreliable meter readings. We can sell JetA manually, but not self serve. Chuck is working with Pemco to get the pump fixed.

Jim reported there is a pilot interested in being appointed to the airport board, however he lives in Oxford. Jim will discuss this with the town council to see if this is acceptable. Another board member would be good to cover the time when Jerry Carlson leave to winter in Florida.

Due to the Labor Day holiday the September Airport Board meeting will be held on Tuesday, 09/08/20 at 6:00 PM. Chuck will notify the newspaper.

There being no further business, Terry motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim