

**REGULAR MEETING  
NOVEMBER 13<sup>TH</sup>, 2019 6:00 P.M.  
KENTLAND TOWN HALL**

**Attending: James Sammons, President, David Michael Rowe and Debby Shufflebarger, Members, Patrick Ryan, Attorney and Judy King, Clerk/Treasurer**

**The meeting opened by saying the Pledge of Allegiance**

**Patty Hudak and her spouse live in the Batton Addition and they would like a variance to build a pole barn on their property. This would be 20' tall. Matt Wittenborn, Building Commissioner will get with her to fill out paper work and then set up a meeting with the Board of Zoning.**

**Austin Shuee would like the Town's help with the property next to him. Sherry Peck who lives at 108 East Carroll has trash and garbage that is all over the back yard and close to his property. Last year he informed Dustin Standish, Town Manager and Dustin spoke with Mrs. Peck to get this cleaned up. TJ is to contact her this year for cleanup.**

**Colleen Clifton would like the Town's help with the property at 108 East Lincoln Street. The property is very run down and sewage is being dumped in the basement of this home when it was occupied. If there is anything the Town could do to help with this property it would be greatly appreciated.**

**BUILDING COMMISSIONER**

**Matt Wittenborn reported on the following:**

**Matt has several properties that are in need of cleanup. The first property is located at 306 East Owen with former owners of Mr. & Mrs. Tesky that are both deceased. They recently had a fire and no insurance. He is afraid that animals will be living in the home and it just needs to be torn down. Pat Ryan asked if the Town would be willing to pay for the tear down on the property. Jim Grigsby owns a home also located on Owen Street. The garage roof is ready to cave in and work needs to be done.**

**3 Permits were issued and 2 of those were for signs**

**Matt has spoken to a demo company for the ICC building located at 802 East Dunaway Street. This facility had a major fire and they would like to use Town water but this would need to be metered for usage. Matt put them in touch with TJ Firkins, Town Manager.**

**PARK BOARD**

**Crystal Henneike said the Halloween Carnival had 400 to 450 participants and it was a huge success.**

They are advertising for a Wreath Class being held December 8<sup>th</sup>, 2019 at 1:00 p.m. at the Kentland Depot.

They will be posting for homes to decorate for the Christmas season. The Park Board did this for Halloween and thought they would try this for the Christmas holiday.

The Park Board is considering a Senior Citizen Day at the Kentland Depot. They are looking at one day a week and would like to try a Wednesday and serve coffee and doughnuts.

#### **TOWN MANAGER**

TJ Firkins reported on the following:

The fire hydrant at 3<sup>rd</sup> and Seymour has been replaced.

The Town passed the water tower inspection.

Chris Latta will be getting with Judy to set up testing day for his sewage license.

TJ has reached out to Ken Smith, Municipal Civil Corp, for the repaving bids for

2019.

November 18<sup>th</sup>, 2019 they will be replace a meter at Premium Waters.

The Town employees will be taking the handicap chair at the swimming pool inside for the winter.

TJ is trying to contact the State for issues of ponding at Seymour and West Graham Street. There is a drain that belongs to the State that is not draining.

#### **TOWN MARSHAL**

Julian Elson reported on the following:

149 Calls

Halloween – Trick or Treat went very well with no problems

#### **FIRE CHIEF**

Matt Wittenborn reported on the following:

15 Fire calls

23 Medical calls

Since the beginning of the year the total income for billing out on insurance claims will be around \$120,000.00.

Hog Roast raised over \$20,000.00

Elections for the Fire Department were last week. One change in the elections will be Jesse Fausset is now the training officer.

Matt would like to put on a Boot Drive for Amber Sprayberry from Lake Village. Amber has been diagnosed with a tumor and her husband Cody, has not left her side. Cody was hired by the Newton County Sheriff's Department just a short time ago. Neither of them are able to work and pay the bills and could use all the help that they can get. They have 3 small children that will need help also.

#### **AVIATION**

Chuck Classen reported on the following:

Fuel Sales for the month were decent

**Ordered fuel for the tanks  
Judy can get rid of the fax line at the airport**

**TOWN ATTORNEY**

**Pat Ryan reported on the following:**

**Pat is working on the ordinances that State Board of Accounts needs for funds.**

**Pat has the lease ready for Vertical Horizons. Contract is for \$100.00 per month for 3 years. A motion was made by Michael Rowe and seconded by Debby Shufflebarger to accept the lease.**

**CLERK**

**Judy King reported on the following:**

**Judy presented Resolution #2019-11-13 for Submittal of Application to OCRA.**

**A motion was made by Debby Shufflebarger and seconded by Michael Rowe to adopt Resolution #2019-11-13.**

**Judy presented a schedule for the 2020 Holidays. A motion was made by Michael Rowe and seconded by Debby Shufflebarger to adopt the 2020 Holiday Schedule.**

**Judy brought up the hiring of Kory Shufflebarger and that it had not been brought up in a meeting for approval. A motion was made by Michael Rowe and seconded by James Sammons to approve the hiring of Kory Shufflebarger.**

**Also brought up was the purchase of a new vehicle that needs approval. A motion was made by Michael Rowe and seconded by James Sammons to approve the purchase of the new truck. Judy also asked the Board Members if they had the 3 bids that were needed for the purchase of a vehicle. Debby said that was not needed because the purchase was under \$50,000.00 in which Pat Ryan agreed but also stated that it was good practice to have 3 bids on the vehicles.**

**PRIVELEGE OF THE FLOOR**

**John Cassidy let the Board know that he had hired Ladd Engineering to correct and complete the sewer project at East Meare Subdivision. John said that 4 lots would have grinder stations when homes are built and wanted to know if The Town would be maintaining the grinder stations. TJ Firkins asked who would be responsible if the power went out and the grinder stations are not operational. Pat Ryan stated that the home owners should be responsible for that. A motion was made by Michael Rowe and seconded by James Sammons to have The Town maintain the systems, but Pat suggested that The Town speak to Wessler Engineering and Ladd Engineering before committing to this.**

**OLD BUSINESS**

**Debby Shufflebarger brought up the rental fee for the Community Center. Current cost for rental is:**

|                 |                                    |
|-----------------|------------------------------------|
| <b>\$150.00</b> | <b>Maintenance Fee</b>             |
| <b>\$100.00</b> | <b>Deposit</b>                     |
| <b>\$500.00</b> | <b>Deposit for Alcohol</b>         |
| <b>\$250.00</b> | <b>per Day (Private/Corporate)</b> |

**\$150.00 per Day (Non Profit)**

**Changes would be effective January 1<sup>st</sup>, 2020:**

|                 |                              |
|-----------------|------------------------------|
| <b>\$250.00</b> | <b>Deposit</b>               |
| <b>\$150.00</b> | <b>Non Profit</b>            |
| <b>\$200.00</b> | <b>Non Profit w/ Alcohol</b> |
| <b>\$250.00</b> | <b>Individual</b>            |
| <b>\$300.00</b> | <b>Individual w/ Alcohol</b> |
| <b>\$350.00</b> | <b>Corporate</b>             |
| <b>\$400.00</b> | <b>Corporate w/ Alcohol</b>  |
| <b>\$100.00</b> | <b>Additional Day</b>        |

**A motion was made by Michael Rowe and seconded by Debby Shufflebarger to accept the new rental rates for The Community Center.**

**NEW BUSINESS**

**Mike Rowe was informed that Michael Marks IT Company “Integration & Networking Solutions” will be adding other items to the server at a cost of \$1,722.71. This in addition to the \$1,100.00 that was already paid to the company.**

**Upon motion by James Sammons and seconded by Debby Shufflebarger the minutes from the Regular Meeting of October 9<sup>th</sup>, 2019 were approved.**

**Upon motion by Michael Rowe and seconded by Debby Shufflebarger the minutes from the Special Meeting of October 28<sup>th</sup>, 2019 were approved.**

**Upon motion by Debby Shufflebarger and seconded by Michael Rowe the claims were approved.**

**Upon motion by Michael Rowe and seconded by James Sammons the financial report was approved.**

**Being no further business, upon motion by Michael Rowe and seconded by Debby Shufflebarger, the meeting was adjourned.**

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**James Sammons, President**

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**David Michael Rowe, Member**

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**Debby Shufflebarger, Member**

**Attest:** \_\_\_\_\_  
**Judy M. King, Clerk/Treasurer**

