

**REGULAR MEETING  
KENTLAND TOWN HALL  
FEBRUARY 13<sup>TH</sup>, 2018 5:00 P.M.**

**Attending: Lowell Mitchell, President, James Sammons, Member and Judy King,  
Clerk/Treasurer**

**Opening bids were opened for Town of Kentland Farm Ground:**

**20.0 acres at the Airport had a bid from Michael Garing of Earl Park for \$180.00 per acre and a total of \$3,600.00. A motion was made by James Sammons and seconded by Lowell Mitchell to accept the bid.**

**16.57 acres at the Airport had a bid from Steve Schlotman of Kentland for \$160.00 per acre and a total of \$2,651.20. A motion was made by James Sammons and seconded by Lowell Mitchell to accept the bid.**

**16.0 acres at the Industrial Park had a bid from James Smith for \$160.00 per acre and a total of \$2,560.00. A motion was made by Lowell Mitchell and seconded by James Sammons to accept the bid.**

**A motion was made by James Sammons and seconded by Lowell Mitchell to re-instate David Smart to the Solid Waste Board.**

**Andrea Standish presented the board with costs on accepting charge cards for the utility bills. Invoice Cloud partners with Keystone so there would be no cost from Keystone but Invoice Cloud's cost to accept the charge cards is \$50 per month. The actual cost for the charge card would go the customer at \$3.95 for each transaction of \$350.00 or less for the bill due. The Town will not incur the cost of the transaction. A website will need to be set up for this also. The cost could be anywhere between \$17.00 per month or year to \$2000.00. Andrea will talk with TJ Firkins to look into this and make a decision for the website. A motion was made by Lowell Mitchell and seconded by James Sammons to proceed with accepting charge cards for utility billing only.**

**Andrea Standish brought the adjustments for frozen pipes, broken pipes and water leaks to the board for their approval. A motion was made by James Sammons and seconded by Lowell Mitchell to approve all the adjustments.**

**BUILDING COMMISSIONER**

**Matt Wittenborn had the following to report:**

**1 Permit issued**

**A Certificate of Occupancy was given to Vanderwall's on their new home  
202 East Allen Street is still trying to be resolved**

**Solar Company wants to be put on the agenda for March**

**PARK BOARD**

**Dustin Standish had nothing to report**

**TOWN MANAGER**

**Dustin Standish had nothing to report**

**WATER & SEWER**

**Terry Hafstrom had the following to report:**

**Work at Sewage Plant has started to meet our deadlines for the State.  
Everything is going well.**

**TOWN MARSHAL**

**Julian Elson had the following to report:**

**104 calls for January  
Patrick Williams is still at the Academy and doing very well.  
Newton County Prosecutor has purchased bullet proof vests for Julian and  
Patrick.  
New computers were ordered and installed for both police officers**

**FIRE CHIEF**

**Matt Wittenborn had the following to report:**

**31 calls for January  
8 fire related  
23 medical related  
New vehicle has been ordered and paid for by Jefferson Township Trustee.**

**AVIATION**

**Chuck Classen had the following to report:**

**Almost no sales for fuel in January  
Operations are running about the same as last year**

**TOWN ATTORNEY**

**Patrick Ryan was not available**

**CLERK**

**Judy King had the following to report:**

**A new tax abatement was received by Jordan Manufacturing. She will have Pat look it over for March's meeting. Mahan's abatement was presented and she will have Pat look that one over also.**

**A new server has been ordered and received for the billing program. Also will be contacting Hopkins Electric to see if the antenna at the Court House can be moved to the Water Tower on Bailey Street. We have one tower up at the Public Works and with this one being relocated we hope to pull in more businesses and homes once we have the server back up and in use. This would cut down on someone actually going out to a meter to get a data**

report and bring back to load on the server. Hopefully touch billing will be back up and going for April's bills.

Judy is looking into new utility billing forms. Post cards will be the new form instead of letter form and using the sealer. The sealer is fairly new but have had a lot of problems with the paper catching. The last billing cycle we probably threw away over a 1000 bills that tore in the machine. It's just not cost and time effective anymore.

#### **OLD BUSINESS**

Upon motion by James Sammons and seconded by Lowell Mitchell the minutes from the Public Meeting held January 10<sup>th</sup>, 2018 were approved.

Upon motion by James Sammons and seconded by Lowell Mitchell the minutes from January 10<sup>th</sup>, 2018 regular meeting were approved.

Upon motion by Lowell Mitchell and seconded by James Sammons the claims were approved.

Upon motion by Lowell Mitchell and seconded by James Sammons the financial report was approved.

#### **NEW BUSINESS**

##### **PRIVILEGE OF THE FLOOR**

Being no further business, upon motion by James Sammons and seconded by Lowell Mitchell, meeting was adjourned.