

**REGULAR MEETING  
KENTLAND TOWN HALL  
DECEMBER 11<sup>TH</sup>, 2018 5:00 P.M.**

**Attending: Lowell Mitchell, President, James Sammons, Member, Patrick Ryan, Attorney and Judy King, Clerk/Treasurer**

**A bid was looked at by Gordon Chevalier for the ambulance that was advertised for sale. Mr. Chevalier put in a bid for \$4,600.99. A payment has never been received and after the Town Council spoke with Matt Wittenborn, Fire Chief, and Dustin Standish, Town Manager, a motion was made by James Sammons and seconded by Lowell Mitchell to reject all bids.**

**Jeremy Schmitt, Commonwealth Engineers, approached the Council for additional funds for the re-bid that had to be done for the Wastewater Project in the amount of \$5,800.00. The Council will take this under advisement.**

**BUILDING COMMISSIONER**

**Matt Wittenborn reported on the following:**

**1 Permit**

**Final inspection has been completed at McDonalds**

**PARK BOARD**

**Dustin Standish had nothing to report**

**TOWN MANAGER**

**Dustin Standish had nothing to report**

**TOWN MARSHAL**

**Julian Elson reported on the following:**

**78 Calls**

**Patrick Williams has gone from full time to part time**

**Ricky Hughes has been hired as the new deputy for the Police Department**

**FIRE CHIEF**

**Matt Wittenborn reported on the following:**

**3 Fire Calls**

**20 Medical Calls**

**Hunter Wirtz has completed EMT classes**

**AVIATION**

**Chuck Classen reported on the following:**

**Running ahead of last year for most everything but fuel**

**1 Hangar spot is still available**

## **TOWN ATTORNEY**

Patrick Ryan reported on the following:

Pat has looked over the proposed agreement for Vertical Horizon and would like to have changes made before the Town Council signs this agreement.

Pat has Terry Hafstrom's contract completed for contractual services for 2019 and would like the Council to look over before approving.

Pat has noticed that Mr. Franklin's property is starting to fill up again with unsightly items. Dustin Standish, Town Manager, said that he and the employee's for the Town will be at Mr. Franklin's property next week with the garbage truck to remove and clean up. A court order stands for this property to be clean and unsightly.

## **CLERK**

Judy King reported on the following:

Discovery has been made that a few titles have been missing on some fire equipment. Andrea Standish, Utility Clerk and Judy have been tracking down information to apply for new titles on this equipment. Ricky Hughes came across missing titles that were sitting on the Former Fire Chief's desk that were issued on the vehicles from 10 years ago. Judy knows that late fees will have to be paid when applying for titles through the BMV and would like the Council to clear her of all responsibility from incurring the cost of the late fees when State Board of Accounts come in to audit. A motion was made by Lowell Mitchell and seconded by James Sammons to clear Judy King of any charges incurred for the lateness of these titles.

The 2019 Holiday Schedule was submitted and a motion was made by James Sammons and seconded by Lowell Mitchell to approve the schedule.

An appointment for the Kentland-Jefferson Township Public Library Board was submitted for The Town Councils approval on Kendra Fredrickson. A motion was made by James Sammons and seconded by Lowell Mitchell to approve the appointment.

January's meeting date has been changed to January 9<sup>th</sup>, 2019 on Wednesday at 5:00 P.M.

Bids for cleaning positions are advertised and applications will be accepted through December 20<sup>th</sup>, 2018 until 12:00.

December 21<sup>st</sup>, 2018 at 10:00 will be the last Council Meeting for 2018 to sign year end claims.

## **PRIVILEGE OF THE FLOOR**

## **OLD BUSINESS**

Upon motion by James Sammons and seconded by Lowell Mitchell the minutes from November 13<sup>th</sup>, 2018 were approved.

Upon motion by James Sammons and seconded by Lowell Mitchell the claims were approved.

Upon motion by Lowell Mitchell and seconded by James Sammons the financial report was approved.

**NEW BUSINESS**

**Jim Sammons thanked Lowell Mitchell and David Smart for their years of service to The Town of Kentland that they have provided by sitting on The Kentland Town Council. Lowell Mitchell served 8 years and David Smart served 24 years. THANK YOU AGAIN.**

**Lowell Mitchell thanked the current Town Council, Town Attorney, Town Manager, Clerk and all the other employee's that work for the Town of Kentland for a great relationship and work ethic that he has had the pleasure of seeing for the past 8 years.**

**Being no further business, upon motion by James Sammons and seconded by Lowell Mitchell, the meeting was adjourned.**