

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Tuesday, September 3, 2019

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper, however, due to the Labor Day holiday we met on this date. The meeting was posted and the newspaper was notified.

Board members present were Jim Butler, Jerry Carlson, Terry Dieter, Tim Briscoe and Jacob Shufflebarger. Chuck Classen, FBO, and Mike Evans of NGC were also present.

Old business:

At the June meeting Chuck reported the thermostat on the snowblower engine heater malfunctioned and greatly increased the utility bill on the tenant in Hangar 4. Chuck is working with that tenant to determine exactly the amount of increase caused by the airport's snowblower as well as an equitable method of repayment.

Jim reported that he attended two meetings of the County Commissioners. They have agreed to give the airport another retired police car. It is a white Dodge Charger. Pat Ryan is drafting the appropriate documents for the commissioner's signature. Jacob will pick up the car when it is available. The Commissioners said they do not want the old car back and the town can dispose of it as they see fit. We will need to ask Judy to obtain the title of the new car from the County and add the car to the town's insurance policy.

At the July meeting it was reported that vegetation is growing in the cracks on the ramp and taxiways. Chuck will worked with TJ to got them sprayed with week killer as well as spraying around the buildings and other areas that are difficult to mow. This spraying has been completed. Thank you TJ and the crew.

New Business:

1) Fuel sales for August were \$5,314.52. Fuel sales year to date are \$26,944.95.

2) Chuck reported that the amount of AvGas on hand as of the end of August was 2256 gallons, and the number of gallons of JetA was 513, measured per the fuel totalizer.

3) There were 208 observed or evidenced aircraft movements for the month August. It should be noted that of the 866 aircraft movements for the year, 406 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 36 flights so far this year for people flying here to do business off the airport in the community. Another 188 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 40 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the expenses for August were \$59.26 total, \$7.65 for restroom supplies and \$43.96 for printer supplies. Tim made a motion to approve the expenses. Jerry seconded the motion which passed unanimously.

Chuck reported that we have three open hangars for rent.

Terry made a motion to hire SealPro to seal the cracks in the taxi ways, road and parking area. Jerry seconded the motion which passed unanimously. Chuck will work with Judy to get and keep a copy of the invoice for this work so we can show INDOT and the FAA we are maintaining the assets for which they have provided funding. This is a grant requirement.

At the August meeting Chuck presented a quote to install a new floor cap in Hangar 4. However with the repairs that have been made this may not be immediately needed. The board discussed our impending stormwater/west ramp project and it was noted that the local matching funds for this project will be approximately \$35,000. We expect this to be needed in 2020 so in an effort help the town and to retain budget money for the local match the board decided to hold off on this floor expense. Terry made a motion to request Judy to encumber any unused airport funds from 2019 to be used as local matching funds in 2020. Jacob seconded the motion which passed unanimously.

Mike Evans of NGC gave the Engineer's report:

The stormwater/west ramp project continues to work through the grant process. We expect this project to be substantially completed in 2020.

As was previously reported NGC is seeking to wind down their business for health reasons. It appears at this time the company may be folded into American Structure Point, a large civil engineering contractor with a statewide and multi-state presence. If this indeed happens we will still be working with the same personell as we did with NGC. This will provide us with valuable continuity during our ongoing stormwater/west ramp project.

There being no further business, Terry motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim