

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, March 2, 2020

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Dieter and Jacob Shufflebarger. Chuck Classen, FBO, and Jeff Dungan were also present.

Old business:

Chuck is working with Seal Pro to have them come back and seal a few cracks in the pavement in the turnaround areas at the ends of the runway and a few other places. This wasn't able to be done prior to the winter weather and will be postponed until spring.

In the January meeting Ken Ross of NGC gave the Engineer's report. Things are proceeding very well with our Stormwater/West Apron project. Ken has been discussing this project with the FAA as well as INDOT and they have told him to expect a grant in the \$800,000 to \$900,000 range. This will result in a higher local match than the \$35,000 we were anticipating. The local match for a grant this size will be approximately \$50,000 however, the timing of the project will probably allow us to spread the local match commitment over this year and next year.

Ken further reported that the airport receives a non-primary entitlement grant of \$150,000 every year. We have been rolling this amount forward each of the last four years letting it accumulate for a larger project. However, the FAA will only allow this to accumulate for so long and then they start taking back anything older than four years. It is imperative we use that money this year or we will lose it at the rate of \$150,000 per year.

In the December meeting Chuck reported that he consulted Smart Roofing with regards to the water getting into hangars three, four and five. Smart told him it would be best to get an open-cell foam sprayed into the roof vent area which will still allow air to vent but allow the water to blow into the hangar. Chuck will contact two different companies to obtain costs for this work and determine if this is the best solution. This was discussed again at the January meeting and Chuck will discuss putting in discreet vents with Smart Roofing instead of the ridge vent.

At the February meeting Chuck reported that the rent for Hangar #6 is delinquent and the former tenants seem to be avoiding his calls and other attempts to collect. Chuck asked the board to authorize him to turn the matter over to Pat for help. Terry made a motion to authorize Chuck to request Pat's assistance. Jake seconded the motion which passed unanimously.

For the February meeting Ken Ross reported via email that everything is still the same as last month with regards to the Stormwater/West Ramp project. Some of the property that is being farmed on the west side of the airport will be required for this project and this should be taken into consideration when renting the acres for farming. There is a very good chance any crop that is planted on this acreage will be harvested by the time construction occurs but we cannot say for sure until the bids are accepted and the schedule is adopted.

New Business:

- 1) Fuel sales for February were \$2,108.81.

2) Chuck reported that the amount of AvGas on hand as of the end of February was 3446 gallons, and the number of gallons of JetA was 419, measured per the fuel totalizer.

3) There were 56 observed or evidenced aircraft movements for the month of February. It should be noted that of the 88 aircraft movements for the year, 30 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 2 flights so far this year for people flying here to do business off the airport in the community. Another 18 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 0 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Jim reported that he may have a candidate to take over the mechanic and airport manager duties. Jim will interview this candidate and depending on the outcome of this interview schedule an interview with the full airport board if it is indicated. Once that interview is complete the board will make a recommendation to the Town Council for consideration.

Jeff Dungan inquired about hangar space large enough for his aerial applicator operation, including office space and water. During discussion it was revealed the only hangar we have that would be suitable is currently being rented. The Board and Jeff will work together to see if there is another way to take advantage of this potential opportunity.

Chuck reported that small gravel seems to be sloughing off the surface of the asphalt areas and being picked up by propellers and causing damage. Chuck will obtain a quote from Seal Pro for sealing these asphalt areas when the weather warms.

Chuck reported the expenses for February were \$827.69 which was for the tire, wheel

bearing and safety indicator lights discussed and approved last month. Terry made a motion to approve the expenses. Jake seconded the motion which passed unanimously.

Chuck reported that we have five open hangars for rent.

There being no further business, Terry motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim