

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, January 6, 2020

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Terry Dieter and Jacob Shufflebarger. Chuck Classen, FBO, and Ken Ross of NHC were also present.

Old business:

At the June meeting Chuck reported the thermostat on the snowblower engine heater malfunctioned and greatly increased the utility bill on the tenant in Hangar 4. Chuck has worked out an agreement with that tenant, Mike Parker, and no hangar rent will be due from him until May, 2020, to compensate him for those utility charges he incurred on our behalf. Chuck has coordinated this with Andrea at the Town Hall.

Chuck is working with Seal Pro to have them come back and seal a few cracks in the pavement in the turnaround areas at the ends of the runway and a few other places. This wasn't able to be done prior to the winter weather and will be postponed until spring.

At the August meeting the board discussed our impending stormwater/west ramp project and it was noted that the local matching funds for this project will be approximately \$35,000. We

expect this to be needed in 2020 so in an effort help the town and to retain budget money for the local match the board decided to hold off on this floor expense. Terry made a motion to request Judy to encumber any unused airport funds from 2019 to be used as local matching funds in 2020. Jacob seconded the motion which passed unanimously.

In the December meeting Chuck reported that he consulted Smart Roofing with regards to the water getting into hangars three, four and five. Smart told him it would be best to get an open-cell foam sprayed into the roof vent area which will still allow air to vent but allow the water to blow into the hangar. Chuck will contact two different companies to obtain costs for this work and determine if this is the best solution.

New Business:

1) Fuel sales for December were \$1,774.11. Fuel sales year to date are \$36,464.88, which was a 1.48% increase over last year.

2) Chuck reported that the amount of AvGas on hand as of the end of December was 4006 gallons, and the number of gallons of JetA was 423, measured per the fuel totalizer.

3) There were 74 observed or evidenced aircraft movements for the month December. It should be noted that of the 1230 aircraft movements for the year, 558 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 48 flights so far this year for people flying here to do business off the airport in the community. Another 272 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 82 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the expenses for December were \$36.00 which was to AirNav to advertise our fuel prices. Terry made a motion to approve the expenses. Jake seconded the motion which passed unanimously.

Chuck reported that we have five open hangars for rent.

We believe we have everything completed with our new-to-us courtesy car and it is ready to go into service.

Ken Ross of NGC gave the Engineer's report. Things are proceeding very well with our Stormwater/West Apron project. Ken has been discussing this project with the FAA as well as INDOT and they have told him to expect a grant in the \$800,000 to \$900,000 range. This will result in a higher local match than the \$35,000 we were anticipating. The local match for a grant this size will be approximately \$50,000 however, the timing of the project will probably allow us to spread the local match commitment over this year and next year.

Ken further reported that the airport receives a non-primary entitlement grant of \$150,000 every year. We have been rolling this amount forward each of the last four years letting it accumulate for a larger project. However, the FAA will only allow this to accumulate for so long and then they start taking back anything older than four years. It is imperative we use that money this year or we will lose it at the rate of \$150,000 per year.

There being no further business, Terry motioned to adjourn, seconded by Jake. Motion carried unanimously.

Sincerely,

Jim