

Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, December 2, 2019

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jerry Carlson, Terry Dieter and Jacob Shufflebarger. Chuck Classen, FBO, was also present.

Old business:

At the June meeting Chuck reported the thermostat on the snowblower engine heater malfunctioned and greatly increased the utility bill on the tenant in Hangar 4. Chuck is working with that tenant to determine exactly the amount of increase caused by the airport's snowblower as well as an equitable method of repayment.

Chuck is working with Seal Pro to have them come back and seal a few cracks in the pavement in the turnaround areas at the ends of the runway and a few other places. This wasn't able to be done prior to the winter weather and will be postponed until spring.

At the August meeting the board discussed our impending stormwater/west ramp project and it was noted that the local matching funds for this project will be approximately \$35,000. We expect this to be needed in 2020 so in an effort help the town and to retain budget money

for the local match the board decided to hold off on this floor expense. Terry made a motion to request Judy to encumber any unused airport funds from 2019 to be used as local matching funds in 2020. Jacob seconded the motion which passed unanimously.

New Business:

1) Fuel sales for December were \$1,864.40. Fuel sales year to date are \$34,690.77.

2) Chuck reported that the amount of AvGas on hand as of the end of December was 4906 gallons, and the number of gallons of JetA was 423, measured per the fuel totalizer.

3) There were 56 observed or evidenced aircraft movements for the month December. It should be noted that of the 1172 aircraft movements for the year, 528 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 44 flights so far this year for people flying here to do business off the airport in the community. Another 256 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 40 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the expenses for December were \$92.12 for printer and restroom supplies and ice melt for the sidewalk. Terry made a motion to approve the expenses. Jerry seconded the motion which passed unanimously.

Chuck reported that we have another airplane based a Kentland so now we have two open hangars for rent.

Chuck reported that he consulted Smart Roofing with regards to the water getting into hangars three, four and five. Smart told him it would be best to get an open-cell foam sprayed into the roof vent area which will still allow air to vent but allow the water to blow into the hangar. Chuck will contact two different companies to obtain costs for this work.

There being no further business, Terry motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

Jim