

# Kentland Airport Board MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation

From: Jim Butler

Subject: Airport Board Meeting, Monday, August 5, 2019

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jerry Carlson, Terry Dieter and Jacob Shufflebarger. Chuck Classen, FBO, and Mike Evans of NGC were also present.

## Old business:

At the June meeting Chuck reported the thermostat on the snowblower engine heater malfunctioned and greatly increased the utility bill on the tenant in Hangar 4. Chuck is working with that tenant to determine exactly the amount of increase caused by the airport's snowblower as well as an equitable method of repayment.

At the June meeting Chuck reported the courtesy car is continuing to have problems with the air conditioner, exhaust manifolds, etc. Jacob spoke the with County Commissioner Reed to see if we can get one of the soon to be retired police vehicles from the Sheriff's department or some other county vehicle. Mickey suggested someone from the airport attend the next Commissioner's meeting. Jim plans to attend the meeting on August 19 at the Government Center. Terry made motion to return the existing courtesy car to the county if they desire in exchange for another car. Jerry seconded the motion which passed unanimously.

At the July meeting it was reported that vegetation is growing in the cracks on the ramp and taxiways. Chuck will worked with TJ to got them sprayed with week killer as well as spraying around the buildings and other areas that are difficult to mow. Thank you TJ and the crew.

**New Business:**

1) Fuel sales for July were \$10,388.70. Fuel sales year to date are \$20,634.76.

2) Chuck reported that the amount of AvGas on hand as of the end of July was 3570 gallons, and the number of gallons of JetA was 513, measured per the fuel totalizer.

3) There were 262 observed or evidenced aircraft movements for the month July. It should be noted that of the 658 aircraft movements for the year, 322 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 28 flights so far this year for people flying here to do business off the airport in the community. Another 130 aircraft movements for the year were for aircraft based at Kentland flying for business reasons. There have been 22 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the expenses for July were \$625.85 total, \$33.92 for restroom supplies and \$591.93 to Hopkin's Electric for repairs to hangar door controls and parts for the aircraft grounding equipment at the fuel island. Terry made a motion to approve the expenses. Jacob seconded the motion which passed unanimously.

Chuck reported that we have four open hangars for rent but he is talking with an aerial applicator who may rent a hangar for the entire year.

Jim reported he was contacted by Andy Facer of Facer Insurance regarding the flight operations insurance policy for the airport. The annual premium for last year was \$4729. The same policy for this year is quoted at \$5232. However, if we agree to a the same policy only with a \$1000 deductible the premium will be \$4651. Given that we can't remember ever having a claim involving that insurance policy both Judy and Jim suggest we go with the \$1000 deductible. Jacob made a motion to approve the move to the \$1000 deductible. Jerry seconded the motion which passed unanimously.

Jim reported he was contacted by Ken Ross of NGC. Ken has had some health issues that are preventing him from continuing to operate his business and intends to phase out and close his company by November. Mike Evans, the engineer who works for Ken and takes care of our airport engineering and coordination with the FAA and State of Indiana is considering a job with another engineering firm with an office in Indianapolis who does the same type of work. The board expressed a desire to continue our relationship with Mike at his new place of employment if at all possible to maintain a continuity of work. Mike is intimately familiar with our airport, our goals, way of doing business, plans, constraints and projections and we feel it is financially the best option to maintain that relationship.

Chuck will contact Seal Pro to obtain a quote for crack sealing.

Chuck presented a quote to install a new floor cap in Hangar 4. However it seems expensive due to the grease pit and other things. Chuck is going to work with the contractor to see if there is something that can be done to reduce the cost.

Due to the Labor Day holiday the September Airport Board meeting will be held on Tuesday, September 3, 2019. Chuck will notify the newspaper and post the meeting date at the airport.

Mike Evans of NGC gave the Engineer's report:

The stormwater/west ramp project continues to work through the grant process.

Previously an error was made and \$3000 too much was requested and received from the FAA. We thought this was resolved but the FAA notified NGC and requested this over-payment be resolved by a different method. Mike presented documents for Jim's signature to resolve this issue. Terry made a motion to authorize Jim to sign the documents. Jerry seconded the motion which passed unanimously. Along with this Terry made a motion to adopt resolution 2019-08-05-08, A Resolution of the Town of Kentland Board of Aviation Commissioners to Approve an AIP Pay Request. This was a pay request to rectify the overpayment mentioned above. Jerry seconded the motion which passed unanimously.

There being no further business, Terry motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

*Jim*