

# Kentland Airport Board

## MINUTES

To: Jim, Debby, Mike, Pat, Ken Ross, IN Dept. of Aviation  
From: Jim Butler  
Subject: Airport Board Meeting, Monday, April 1, 2019

The Airport Board met on the date shown above, at 6:30 PM at the airport. The first Monday of the month is our regular meeting time and we have posted this on the bulletin board at the airport as well as notified the newspaper.

Board members present were Jim Butler, Jerry Carlson and Terry Dieter. Chuck Classen, FBO, and Mike Evans of NGC were also present.

### **Old business:**

Chuck reported in the March meeting that during the recent period of very cold weather both the gasoline and Jet A fuel systems froze. The gasoline system seems to lose prime and the Jet A system trips the circuit breaker. Chuck is working with Pemco to repair the gasoline system and he will work with Hopkins Electric to repair the Jet A system. The electrical supply line to the JetA system seems to have been damaged when installed and this damage has now allowed the line to short circuit to the conduit and weld itself in place. A new electrical supply line will be installed when the ground thaws enough to dig a trench.

**UPDATE** The electrical problem has been resolved by Hopkins Electric installing a new line to the JetA fuel system. The 100LL system will work but may have a defective backflow valve. Chuck is continuing to work with PEMCO to resolve the issue.

### **New Business:**

1) Fuel sales for March were \$2,691.86. It should be noted that fuel sales are up 53.5% over the year to date amounts for last year. Last year was likewise up substantially from the previous year.

2) Chuck reported that the amount of AvGas on hand as of the end of March was 2006 gallons, and the number of gallons of JetA was 527, measured per the fuel totalizer.

3) There were 82 observed or evidenced aircraft movements for the month March. It should be noted that of the 208 aircraft movements for the year, 106 were for people flying in to do business at the airport, i.e. purchasing fuel, getting repairs done on their airplanes, etc. There have been 8 flights so far this year for people flying here to do business off the airport in the community. Another 52 aircraft movements for the year were for aircraft

based at Kentland flying for business reasons. There have been 0 operations for aerial applicators.

The board would like to remind all pilots to please register their flights on the form next to the weather computer. These numbers are shown monthly to the Kentland Town Council as well as the people of Kentland so they will know how much their airport is being used and what it means to the economy of the surrounding area. Please list if your flight is for business, pleasure, training, etc.

Chuck reported the expenses for March were \$2,793.27 total, \$2,605.51 for electrical labor from Hopkin's to repair an electrical problem JetA fuel system and \$138.03 for computer printer supplies and concrete blocks to support the conduit in the JetA fuel system and \$49.73 for printer paper for the fuel system. Terry made a motion to approve the expenses. Jerry seconded the motion which passed unanimously.

Chuck reported that we have four open hangars for rent as the gliders that were in Hangar 16 have been moved out for the season. They plan to bring them back in the fall if we still have hangar space available.

Chuck reported he still has not received the payment from Jeff Dungan for last season's aerial application. The board instructed Chuck to tell Dungan that if he doesn't provide daily fuel numbers and pay his invoice promptly that he will no longer be allowed to operate from this airport. This motion was made by Jerry, seconded by Terry and approved unanimously.

Mike Evans of NGC gave the Engineer's report:

Mike reported that the environmental review for the west ramp/stormwater project has been approved.

The design of the stormwater project has been reviewed by Christopher Burke, the engineering firm hired by the county drainage board for such purposes. Mike does not know the results of this review as Christopher Burke will not disclose the details until after they have given those results to the county.

Mike believes as much as \$750,000 in grant money may be approved for the west ramp/stormwater project. This will allow us to complete part of the project this year and the balance in subsequent years.

Mike will work with Pat Ryan to obtain an easement to allow the outlet tile to cross the Simon's property.

Mike reported there was an error in the pay request submitted last month. Mike has been working with Judy and presented the required documents for signature to correct the error. Terry made a motion to approve these documents and authorize Jim to sign them. Jerry seconded the motion which passed unanimously.

There being no further business, Terry motioned to adjourn, seconded by Jerry. Motion carried unanimously.

Sincerely,

*Jim*